



NRI INSTITUTE OF TECHNOLOGY

(AUTONOMOUS)

Approved by AICTE, New Delhi : : Permanent Affiliation to JNTUK, Kakinada

Accredited by NBA (CSE, ECE & EEE), Accredited by NAAC with A-Grade

ISO 9001: 2015 Certified Institution

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e – Governance Policy

The e-governance policy in NRI Institute of Technology serves as a framework that outlines the principles, guidelines and procedures for adopting electronic and digital technologies in management and administration in the institution.

The policy is introduced to enhance efficiency, transparency and accountability in college operations.

Efficient Improvement:

- **Streamlined Processes:** To streamline the administrative processes such as admissions, fee collection, record keeping and communication thereby reducing manual paper work and saving time
- **Workflow Automation:** Automate the routine tasks to reduce risk of errors, speed up decision making process so that staff can focus more on value-added activities

Transparency Enhanced Decision Making:

- **Open Access to Information:** To provide open access to information for stake holders, including students, faculty, and parents. This transparency builds trust and fosters a sense of inclusion
- **Real-Time Updates:** To endow with updates on college activities, such as admission status, financial transactions and academic progress, ensuring that all stakeholders have accurate and up-to-date information
- **Data driven insights and Timely Information:** To collect and store data that can be used for data analytics and reporting. This allows for more timely decisions based on trends and patterns

Accountability Strengthening:

- **Audit Trails:** Audit trails are conducted to enhance accountability by providing a clear history of activities
- **Data Integrity:** To make electronic records and transactions less susceptible to tampering and reduce the risk of fraud and ensure data integrity
- **Performance Metrics:** To include performance metrics and key performance Indicators to monitor and evaluate the performance of various departments and processes, promoting accountability.

Cost Reduction:

- **Paperless Operations:** To reduce the need for physical documents, printing and storage space, thereby minimizing the cost
- **Resource Optimization:** To minimize wastage and operational cost for better resource Allocation

Student Record Management, support & efficient communication:

To provide online student support services, such as counseling, academic advising, academic marks, attendance, communication with college administrators, faculty for better service delivery

Examinations:

Scheduling and conduction of online and offline examinations, question paper generation and result publication, Implementing anti plagiarism and cheating during examinations, grading process and result compilation, Ensure transparency in examination processes and establish safeguards to maintain the integrity of the examination system

Legal Compliance & Data Security:

To ensure that institution complies with relevant laws and regulations, including data protection and cyber security laws, reducing legal risks. To implement secure electronic systems that safeguards sensitive data and minimizes the risk of data breaches



Signature of Chair Person
Academic Council
PRINCIPAL

NRI Institute of Technology
Pothavarappadu (V), Agiripalli (M)