MAINTENANCE POLICY

NRI INSTITUTE OF TECHNOLOGY
(AUTONOMOUS)
Affiliated to JNTUK, Approved by AICTE & Accredited by NAAC with "A" Grade
Pothavarappadu (V), Agiripalli (M), Krishna District
Website: www.nriit.edu.in, email: principal@nriit.edu.in

There are established systems and procedures followed in the college for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has an established system for the effective and proper maintenance of equipments, infrastructure and properties of the institution.

NRIIT campus is a self-sufficient one from maintenance viewpoint. Adequate personnel are employed in the campus for the purpose of upkeep of the maintenance of physical facilities relating to computer laboratories, carpentry, plumbing, air conditioning and electrical and electronic equipments including solar panels, gardening, buildings, transport etc.

Maintenance of Physical Infrastructure and Support Facility:

Department of Maintenance is established, which ensures that the maintenance of the physical, academic and support facilities is carried out in a planned and systematic manner as per the standard policies developed by the institute.

- Cleaning, dusting, sweeping and mopping of all areas are undertaken daily by housekeeping staff and supervised by the maintenance department.

- Any problem that persists in department is represented to maintenance in- charge.

- In-charge deputes skilled person/technician to attend the problem.

- Skilled person will resolve problem on site, if no additional material is required.

- In case of material requirement, it is received from maintenance section through an indent.

- If material is to be procured from outside, permission is to be obtained from maintenance in-charge / Head of Institution and arrange for procurement of material to resolve problem.

- The functioning of college intranet and internet facility is monitored and maintained by hardware technicians in association with Network administrator of CSE Department.

- Any up gradations or modification of existing Network Model will be carried out by inviting quotations from external agencies following central purchase procedure.

- Computers and software in laboratories are maintained by computer hardware technicians under supervision of senior faculty.

- Faculty in-charge will periodically check condition of class room/laboratory amenities like benches, black boards, fans, lights and LCD's.

****

NRI Institute of Technology
Administrative Offices |2|.

13|6|.2|

PRINCIPAL
NRI Institute of Technology
Pothavarappadu (V), Agiripalli (:.)

Head, Mechanical Dept.
NRI Institute of Technology
POTHAVARAPPADU (Vill)
Agiripalli (Mdl), Krishna Dis'