



# NRI INSTITUTE OF TECHNOLOGY

(AUTONOMOUS)

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Accredited by NAAC with "A" GRADE, Accredited by NBA (CSE, ECE&EEE)  
An ISO 9001:2015 Certified Institution

Pothavarappadu (V), Agiripalli (M), Eluru District, A.P., India, Pin: 521 212  
URL: www.nriit.edu.in, email: principal@nriit.edu.in, Mobile: + 91 8333882444



## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y: 2018-19

### Minutes of Meeting

Venue : Seminar Hall

Date: 1/3/2019

### Agenda

To discuss the agenda of women's day celebration

#### Minutes:

- Dr R Sunitha welcomed the members of the committee, initiating the agenda of the Meeting.
- Decided to invite eminent personality
- Decided to conduct events (cultural)
- Decided to conduct awareness program to boys and girls on changing situation in the society.
- Decided to fix the state and venue

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
R Sunitha	Professor	Convenor	
D.Sunitha	Professor	Member	
Ch.Swathi	Asst .Professor	Member	
P.Urmila	Asst prof	Member	
Divya vani	Student	Member	
Ch.Lakshmi	Student	Member	
P.Mounika	Student	Member	
Jeshmika.M	Student	Member	



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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2018-19

### Minutes of Meeting

Venue : Seminar Hall

Date: 5/3/2019

### Agenda

To discuss the arrangements regarding to the "Awareness Program to boys and girl".  
Minutes:

- Dr R Sunitha welcomed the members of the committee, initiating the agenda of the Meeting.
- The following duties are assigned to faculty Seminar hall- Seating, Decoration- Purchase of Bokays , shawl, mementos, Hospitality, Reception-
- Coordination of entire program
- Lunch arrangements must be discussed with A.O sir.
- Student volunteers must be taken
- Appoint students for introductory and vote of thanks speaker.

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
R Sunitha	Professor	Convenor	
Dr D.Sunitha	Professor	Member	
Dr.SK.Salema Begum	Professor	Member	
Ch.Swathi	Asst .Professor	Member	
Y.Lalitha	Asst .Professor	Member	
P.Urmila	Asst .Professor	Member	
Divya vani	Student	Member	
Ch.Lakshmi	Student	Member	
P.Mounika	Student	Member	
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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2019-20

### Minutes of Meeting

Venue : Seminar Hall

Date: 3/2/2020

### Agenda

To discuss the agenda of Taruni Tarangalu Mahila fest

#### Minutes:

- Dr R Sunitha welcomed the members of the committee, initiating the agenda of the Meeting.
- According to the brochure of Traruni Tarangalu2020, A mahlia fest was planned for 5/2/2020 and 6/2/2020.
- Students are asked to give their names to participate in various academic and cultural competitions in mahila fest conducted at Siddartha Auditorium Vijayawada.
- Faculty is assigned to accompany the students on 5/2/2020 and 6/2/2020.
- Every coordinator of each department are to instruct girls about safeguard themselves and participate in this events.

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Asst .Professor	Co ordinator	
Ramyaka .s	Asst .Professor	Member	
Seshu bhavani	Asst .Professor	Member	
M.Chandrika Rani	Student	Member	
Chucha Lakshmi.Y	Student	Member	
S.Sankeerthana	Student	Member	
Ch.Lakshmi	Student	Member	
Jeshmika.M	Student	Member	



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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y: 2019-20

### Minutes of Meeting

Venue : Seminar Hall

Date: 6/3/2020

### Agenda

To discuss the agenda about the arrangements women's day on self and health.

### Minutes:

- The following duties are assigned to faculty Seminar hall-Seating, Decoration-Purchase of Bokays , shawls ,mementos- Hospitality, Reception, Coordination of entire program-
- Discussed to Identity students to give speech on women's day.
- Discussed to take Students volunteers .
- Snacks arrangements must be discussed with A.O sir.
- Discussed to appoint students for introductory and vote of thanks speaker.

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Asst .Professor	Co ordinator	
Dr.CH.Hema	Asst .Professor	Member	
Ramyaka	Asst .Professor	Member	
Seshu bhavani	Asst .Professor	Member	
M.Chandrika Rani	Student	Member	
Chucha Lakshmi.Y	Student	Member	
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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2020-21

### Minutes of Meeting

Venue : Seminar Hall

Date: 30/1/2021

### Agenda

To discuss the agenda about the awareness to Anti-ragging

### Minutes:

The following points are discussed in the meeting

- To meet and interact with the fresh batch of girl students and bring awareness of Anti-Ragging rules among them.
- To ensure the implementation of proper discipline and proper dress code among girl's students.
- The students are informed to bring to the notice of WPGC cell regarding any grievances in the college.
- Students are instructed to follow all sort of pandemic situations and COVID-19 rules such as Social distancing, wearing mask washing hands regularly.
- Students are also informed about the events to be held in college and encourage them to participate in those events and competitions.

The following members of the cell attended the meeting

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Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Asst .Professor	Co ordinator	
Dr.CH.Hema	Asst .Professor	Member	
Ramyaka	Asst .Professor	Member	
Nahida	Asst .Professor	Member	
K.Meenaamrutha	Student	Member	
B.Naga Bharghavi	Student	Member	
P.N.V .Lakshmi swetha	Student	Member	
T.Mohana Likitha	Student	Member	
P.Devi	Student	Member	



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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2020-21

### Minutes of Meeting

Venue : Seminar Hall

Date: 6/3/2021

### Agenda.

To discuss the agenda of women's day celebrations.

### Minutes

- Discussed to conduct events
- Discussed to conduct awareness program for boys and girls on "Women in Leadership"
- Discussed to discuss about assigning duties to faculty
- Discussed to appoint students for introductory and vote of thanks speaker.
- Discussed to Student volunteers must be taken
- Discussed to arrange snacks with A.O sir.

The following members of the cell attended the meeting

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Dr C Naga Bhaskar	Principal	Chairman	
Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Asst .Professor	Co ordinator	
Dr.CH.Hema	.Professor	Member	
Ramyaka	Asst .Professor	Member	
Nahida	Asst .Professor	Member	
K.Meenaamrutha	Student	Member	
B.Naga Bharghavi	Student	Member	
P.N.V .Lakshmi swetha	Student	Member	
T.Mohana Likitha	Student	Member	
P.Devi	Student	Member	



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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2021-22

### Minutes of Meeting

Venue : Seminar Hall

Date: 7/3/2022

### Agenda.

To discuss the agenda of women's day celebrations.

### Minutes

- Discussed to conduct events
- Discussed to conduct awareness program for boys and girls on "Will you help break the bias"
- Discussed to assigning duties to faculty and student volunteers.
- Discussed to appoint students for introductory and vote of thanks speaker.
- Discussed about snacks arrangements with A.O sir.

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Asst .Professor	Cordinator	
Dr.CH.Hema	Asst .Professor	Member	
Ramyaka	Asst .Professor	Member	
Nahida	Asst .Professor	Member	
K.Meenaamrutha	Student	Member	
B.Naga Bharghavi	Student	Member	
P.N.V .Lakshmi swetha	Student	Member	
T.Mohana Likitha	Student	Member	
P.Devi	Student	Member	



**WOMEN'S PROTECTION & GREVIENCE CELL**

A.Y. 2021-22

**Minutes of Meeting**

Venue : Seminar Hall

Date: 9/3/2022

**Agenda**

To discuss the agenda of Taruni tarangalu Mahila fest

**Minutes**

- Discussed to verify the names given by students
- Discussed to categorize the names according to events and ask them to attend the program on the scheduled date
- Discussed to assign a faculty to go along with students and attend the program
- Discussed to Inform the students about certificates to be submitted in the department.

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Asst .Professor	Cordinator	
Dr.CH.Hema	Asst .Professor	Member	
Ramyaka	Asst .Professor	Member	
Nahida	Asst .Professor	Member	
K.Meenaamrutha	Student	Member	
B.Naga Bharghavi	Student	Member	B.N. Bharghavi
P.N.V .Lakshmi swetha	Student	Member	Swetha
T.Mohana Likitha	Student	Member	T. Mohana
P.Devi	Student	Member	P. Devi





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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2022-23

### Minutes of Meeting

Venue : Seminar Hall

Date: 14/10/2022

### Agenda

To discuss the agenda about the cell and awareness about rules and regulations

### Minutes:

- The cell was reconstituted and strengthened in 2017
- A meeting with B.Tech girls students was planned to begin the interaction with the new batch.
- Principal Dr.C.Naga Bhaskar Sir initiated the program and informed the students to be aware of the Anti-Ragging rules, Punishments to those students who violate them and caution to be taken by girls students.
- Mrs .Dr.R. Sunitha mam discussed various reasons for the rise of problems in the campus and in the college buses. She explains the difference in the situation and challenges faced by women now and then.
- Possible suggestions and other available sources for solutions are informed.

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Assoc .Professor	Co ordinator	
S.Ramyaka	Asst .Professor	Member	
P.Manasa	Asst .Professor	Member	
K.Om Sri pranathi	Non teaching	Member	
K.Deekshitha	Student	Member	
P.Pujitha	Student	Member	
A.Mythili	Student	Member	
B.Jahnavi	Student	Member	
G.Jahnavi	Student	Member	



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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2022-23

### Minutes of Meeting

Venue : Seminar Hall

Date: 28/10/2022

### Agenda

To discuss the awareness about breast cancer to girls students

### Minutes

- Discussed to conduct and organize awareness program to girls students on the theme 'Breast Cancer'.
- Discussed to conduct awareness program for boys and girls on "Women in Leadership"
- Discussed to assign duties to faculty
- Discussed to appoint volunteers and Faculty to arrange the program.
- Discussed to make necessary arrangements on stage and gather the students.

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Assoc .Professor	Co ordinator	
S.Ramyaka	Asst .Professor	Member	
Ch.Santhi	Asst .Professor	Member	
P.Manasa	Asst .Professor	Member	
K.Om Sri pranathi	Non teaching	Member	
K.Deekshitha	Student	Member	
P.Pujitha	Student	Member	
A.Mythili	Student	Member	
B.Jahnavi	Student	Member	
P.Devi	Student	Member	
G.Jahnavi	Student	Member	



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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2022-23

### Minutes of Meeting

Venue : Seminar Hall  
Agenda

Date: 3/11/2022

To discuss about self-defense program in coordination with AP JUDO association on the theme "SHE IS THE HERO"

- Discussed to collect the names of girls students
- Discussed to collect registration fee as 100/-
- Discussed to appoint volunteers and arrange the program according to schedule given by the speaker
- Discussed to talk about the event and duties to be assigned to faculty
- Discussed to assign Hospitality, Registration- to Ramyaka
- Discussed to Stage, Hosting, Coordination of entire program to coordinator

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Assoc .Professor	Coordinator	
S.Ramyaka	Asst .Professor	Member	
T.Revathi	Asst .Professor	Member	
P.Manasa	Asst .Professor	Member	
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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2022-23

### Minutes of Meeting

Venue : Seminar Hall

Date: 29/11/2022

### Agenda

To discuss about elocution competition to students on the topic sexual harassment.

### Minutes :

- Discussed to conduct an elocution competition at 2:00 PM on 3<sup>rd</sup> Dec.2022
- Discussed to decide the topics and finalize the topics on sexual harassment at different places.
- Discussed to collect the names from students
- Discussed to appoint volunteers and arrange the program
- Discussed to assign duties like Hospitality , Registration , stage decoration hosting and coordination of entire program

The following members of the cell attended the meeting

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Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Assoc .Professor	Coordinator	
S.Ramyaka	Asst .Professor	Member	
Ch.santhi	Asst .Professor	Member	
A.Neerja padma	Asst .Professor	Member	
P.Manasa	Asst .Professor	Member	
K.Om Sri pranathi	Non teaching	Member	
K.Deekshitha	Student	Member	
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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2022-23

### Minutes of Meeting

Venue : Seminar Hall

Date: 25/1/2023

### Agenda

To discuss about one day seminar on Gender sensitization

### Minutes :

- Discussed to conduct and organize one day seminar on Gender Sensitization
- Discussed to assign duties to faculty and student volunteers
- Discussed to collect the names of students
- Discussed to arrange the program according to speaker schedule
- Discussed to make arrangement on stage , hosting and gather the students

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Assoc .Professor	Coordinator	
S.Ramyaka	Asst .Professor	Member	
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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2022-23

### Minutes of Meeting

Venue : WPGC Convener cabin

Date: 6/3/2023

### Agenda

To discuss about Awareness program on "COUNTERING CYBER FRAUDS ON WOMEN"

### Minutes:

- Discussion about arrangement of women's day event on 7/3/2023
- Decided Theme of the program  
Digit ALL: Innovation and Technology for Gender Equality
- Discussed to assign duties to faculty
- Discussed to appoint students for introductory and vote of thanks
- Discussed to assemble all students by 1:45 PM in Seminar hall

The following members of the cell attended the meeting

Name	Designation	Position	Signature
Dr C Naga Bhaskar	Principal	Chairman	
Dr.R Sunitha	Professor	Convener	
Ch.Swathi	Assoc .Professor	Coordinator	
S.Ramyaka	Asst .Professor	Member	
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## WOMEN'S PROTECTION & GREVIENCE CELL

A.Y. 2022-23

### Minutes of Meeting

Venue: Principal sir cabin

Date: 15/3/2023

### Agenda

To discuss about Awareness program on Capacity building and personality

### Minutes:

- Discussion about the event on 19 April i.e Capacity building and personality Development program supported by NCW
- Discussed about registration of students
- Discussed about arrangement of event and assigning duties
  - Banner
  - Certificates - Vijaya Krishna
  - Sir Resource persons
  - Lightning of Lamp - Ramayaka and Omsri Paranthi
  - Stage decoration
  - Program Sheet
  - Prayer song , students -Ch.Swathi
  - Certificate issues
- Discussed to assemble all students by 9:30 AM in Seminar hall
- Registration desk
  - Neeraja Padma
  - C.Sreelatha
- Discussed to issue of food tokens to Students
- Discussed to appoint student volunteers
- Discussed to appoint students for introductory and vote of thanks
- Discussed to arrange Lunch and snacks to students



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The following members of the cell attended the meeting

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K.Om Sri pranathi	Non teaching	Member	
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P.Pujitha	Student	Member	
P.Devi	Student	Member	
A.Lavanya	Student	Member	