

Star Group Health Insurance
Unique id : SHAHLGP21214V022021
Policy Schedule

Policy No. : P/131211/01/2022/011888	Previous Policy No. :
Proposer's Code : 28265706	GSTIN : 37AAJCS4517L1ZX
Proposer's Name : CHAIRMAN NRI INSTITUTE OF TECHNOLOGY	SAC Code : 997133/Accident and Health Insurance Services
Address : POTHAVARAPPADU VIA NUNNA, AGIRIPALLI MANDALAM VIJAYAWADA RURAL, KRISHNA DIST Nunna, Krishna, Andhra Pradesh- 521212	Issuing Office Code : 131211
Phone No : /8333882444/	Issue Office Name : Branch Office - Vijayawada
Email id : principal@nriit.edu.in	Address : D-NO-61-9/1-12, 3RD FLOOR, "K" BUILDING, KONERU PLAZA, NEAR RAMALINGESWARA NAGAR ARCH, BENZ CIRCLE SCREW BRIDGE LEFT SIDE.
Proposer GSTIN : -	Phone No : 0866-2487234, 0866- 2484559, 0866-2485558
Collection No : 1053014512	Email id : vijayawada@starhealth.in
Collection Date : 31/03/2022	Place of Supply : -
Premium : Rs. 1,80,000	Fulfiller Code : SH64827
CGST @9% : 16,200 /- SGST/UTGST@9% : 16,200 /-	Intermediary Code : CO0000000084
Stamp Duty : Re. 1	Name : M/S.BANK OF BARODA
Total Premium : Rs. 2,12,400	Phone : 022- 67592514/2267592514
	Email id : mis.wms.bcc@bankofbaroda .co.in

Total Premium in words : Indian Rupees Two Lakhs Twelve Thousand Four Hundred Only
Period Of Insurance From : 31/03/2022 00:00 Hrs To Midnight Of : 30/03/2023 23:59:59
Co-insurance

Risk Coverage Details

No. of Employees / Members Covered	36
No. of Dependents Covered	0
Total No. of Persons covered	36
Sum Insured Slab	Rs. 2,00,000/- only
Total Sum Insured	Rs. 72,00,000/- only
Total Sum Insured (in words)	Indian Rupees Seventy-Two Lakhs Only

Extensions Offered

30 days waiting Period	Exclusion no.1 appearing in the policy clause stands deleted
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Entered by : SH57776
Approved by : BACKDATE
Place : HYDERABAD
Date : 31/05/2022

For and on behalf of
Star Health and Allied Insurance Company Ltd.

Branch Office
Vijayawada-10.
Authorised Signatory
Please see overleaf

IRDAI Regn. No 129
Corporate Identity Number L66010TN2005PLC056649
Email ID : info@starhealth.in

Page 1 of 31

TAX Invoice



Invoice No. : 37L053Y22P001763	Customer ID : CB0000115613
Invoice Date : 31/03/22	Policy No : P/131211/01/2022/011888
Recipient	Supplier
GSTIN : -	GSTIN : 37AAJCS4517L1ZX
Proposer's Name : CHAIRMAN NRI INSTITUTE OF TECHNOLOGY	NAME : Star Health and Allied Insurance Co Ltd - Branch Office - Vijayawada
Address : POTHAVARAPPADU VIA NUNNA, AGIRIPALLI MANDALAM VIJAYAWADA RURAL, KRISHNA DIST	Address : D-NO-61-9/1-12, 3RD FLOOR, "K" BUILDING, KONERU PLAZA, NEAR RAMALINGESWARA NAGAR ARCH, BENZ CIRCLE SCREW BRIDGE LEFT SIDE.
City :	City : VIJAYAWADA
State : Andhra Pradesh	State : Andhra Pradesh
Pincode : 521212	Pincode : 520008
Client Category : CORP	Place of Supply : -

HSN / SAC Code	Description of Service(s)	Total A	Discount B	Taxable Value C = A - B	IGST @ 18% D = C * IGST	CGST @ 9% E = C * CGST	UT/SGST @ 9% F = C * UTGST or SGST	CESS @ 1% G = C * Cess	Total Invoice Value H = C + D + E + F + G
997133	Insurance Services	180000	0	180000		16200	16200		Rs. 2,12,400

Total Invoice Value (in Figures) : Rs. 2,12,400
 Total Invoice Value (in Words) : Indian Rupees Two Lakhs Twelve Thousand Four Hundred Only
 Amount of Tax Subject to reverse Charge : No

Important Note:

The invoice is issued as per Section 31 of the CGST Act

In case no GSTIN or incorrect GSTIN is provided by the Proposer at Proposal stage, Star Health and Allied Insurance Co Ltd shall not be responsible for any Input Tax Credit losses and no subsequent revision of invoice will be undertaken.

E. & O.E

This is a digitally signed document and hence no physical signature is required

IRDAI Regn. No 129 Corporate Identity Number L66010TN2005PLC056649 Email ID : stargst@starhealth.in

Entered by : SH57776
 Approved by : BACKDATE
 Place : HYDERABAD
 Date : 31/05/2022

For and on behalf of
 Star Health and Allied Insurance Company Ltd.

Authorised Signatory
 Please see overleaf



Attached to and forming part of Policy P/131211/01/2022/011888

DECLARED PERSON DETAILS :

No of Persons Covered : 0

S No	Name of Employee	Occupation	Emp Id	Relationship	DOB	Age in Yrs	Age in Mths	Sex	SI	ID Card No	Remarks
1	Abdul Rahiman Sheik	Clerical/Supervisory And Related Workers	1	Employee	14/11/1977	44	4	Male	200000	282657062200000100	NIL
2	Samba Siva Rao Naraboina	Clerical/Supervisory And Related Workers	2	Employee	27/06/1977	44	9	Male	200000	282657062200000200	NIL
3	B. Dasaradha Ram	Clerical/Supervisory And Related Workers	3	Employee	01/01/1972	50	2	Male	200000	282657062200000300	NIL
4	B. Phanindra Kumar	Clerical/Supervisory And Related Workers	4	Employee	11/06/1989	32	7	Male	200000	282657062200000400	NIL
5	B.Srihari Rao	Clerical/Supervisory And Related Workers	5	Employee	17/05/1978	43	10	Male	200000	282657062200000500	NIL
6	Balineni Balakrishna	Clerical/Supervisory And Related Workers	6	Employee	10/07/1991	30	8	Male	200000	282657062200000600	NIL
7	D.Srinivasulu	Clerical/Supervisory And Related Workers	7	Employee	06/05/1980	41	10	Male	200000	282657062200000700	NIL
8	Dova Murali	Clerical/Supervisory And Related Workers	8	Employee	15/06/1984	37	9	Male	200000	282657062200000800	NIL
9	Kancheria Prasada Rao	Clerical/Supervisory And Related Workers	9	Employee	10/08/1972	49	7	Male	200000	282657062200000900	NIL
10	Kankipati Dinesh Kumar	Clerical/Supervisory And Related Workers	10	Employee	22/08/1993	28	7	Male	200000	282657062200001000	NIL
11	Kuncha Prathyusha	Clerical/Supervisory And Related Workers	11	Employee	03/12/1988	33	3	Male	200000	282657062200001100	NIL
12	M. Prudhvi Raj	Clerical/Supervisory And Related Workers	12	Employee	25/04/1983	38	11	Male	200000	282657062200001200	NIL
13	M. Srinivas Phani Kumar	Clerical/Supervisory And Related Workers	13	Employee	17/05/1979	42	10	Male	200000	282657062200001300	NIL
14	P. N.B. Swamy	Clerical/Supervisory And Related Workers	14	Employee	01/12/1992	29	3	Male	200000	282657062200001400	NIL
15	Palakollu Srinivas	Clerical/Supervisory And Related Workers	15	Employee	07/07/1992	29	8	Male	200000	282657062200001500	NIL
16	Raavi Sridevi	Clerical/Supervisory And Related Workers	16	Employee	07/06/1985	36	9	Female	200000	282657062200001600	NIL
17	Raga Sai Kaza	Clerical/Supervisory And Related Workers	17	Employee	06/09/1991	30	6	Male	200000	282657062200001700	NIL
18	Raghunatha Sastry R	Clerical/Supervisory And Related Workers	18	Employee	11/05/1985	36	10	Male	200000	282657062200001800	NIL
19	S. Nahida	Clerical/Supervisory And Related Workers	19	Employee	30/05/1981	40	10	Female	200000	282657062200001900	NIL
20	S. V. Rama Rao	Clerical/Supervisory And Related Workers	20	Employee	09/02/1979	43	1	Male	200000	282657062200002000	NIL
21	S.Ramyaka	Clerical/Supervisory And Related Workers	21	Employee	20/09/1991	30	6	Female	200000	282657062200002100	NIL
22	Sarmala Venkateswara Rao	Clerical/Supervisory And Related Workers	22	Employee	01/11/1993	28	4	Male	200000	282657062200002200	NIL
23	Sk. Ashraf Ali	Clerical/Supervisory	23	Employee	10/09/1983	38	6	Male	200000	282657062200002300	NIL

Attached to and forming part of Policy P/131211/01/2022/011888

No	Name of Employee	Occupation	Emp Id	Relationship	DOB	Age in Yrs	Age in Mths	Sex	SI	ID Card No	Remarks
24	Vallabhaneni Ramesh Babu	Clerical/Supervisory And Related Workers	24	Employee	27/02/1986	36	1	Male	200000	282657062200002400	NIL
25	Vattikuti Srinivasa Rao	Clerical/Supervisory And Related Workers	25	Employee	01/06/1979	42	9	Male	200000	282657062200002500	NIL
26	G. Rama Devi	Clerical/Supervisory And Related Workers	26	Employee	24/07/1986	35	8	Female	200000	282657062200002600	NIL
27	G.V Subbarao	Clerical/Supervisory And Related Workers	27	Employee	15/05/1985	36	10	Male	200000	282657062200002700	NIL
28	J. Gnana Sri	Clerical/Supervisory And Related Workers	28	Employee	20/11/1986	35	4	Female	200000	282657062200002800	NIL
29	M. Bala Tripura Sundari	Clerical/Supervisory And Related Workers	29	Employee	26/12/1972	49	3	Female	200000	282657062200002900	NIL
30	N. Gopi	Clerical/Supervisory And Related Workers	30	Employee	10/05/1997	24	10	Male	200000	282657062200003000	NIL
31	S. Krishna Chaitanya	Clerical/Supervisory And Related Workers	31	Employee	30/08/1988	33	7	Male	200000	282657062200003100	NIL
32	K. Babu Raja	Clerical/Supervisory And Related Workers	32	Employee	29/04/1997	24	11	Male	200000	282657062200003200	NIL
33	S. Krupa Rao	Clerical/Supervisory And Related Workers	33	Employee	07/05/1992	29	10	Male	200000	282657062200003300	NIL
34	Raavi Madhuri	Clerical/Supervisory And Related Workers	34	Employee	27/02/1992	30	1	Female	200000	282657062200003400	NIL
35	Gorepati Rosaliah	Clerical/Supervisory And Related Workers	35	Employee	05/08/1959	62	7	Male	200000	282657062200003500	NIL
36	Ravi Venkatrao	Clerical/Supervisory And Related Workers	36	Employee	01/06/1973	48	9	Male	200000	282657062200003600	NIL

CONSOLIDATED STAMP DUTY PAID VIDE PROCEEDING No.GSO5/8397/2021 DATED 07-FEB-2022*

In the event of the policy being withdrawn in future, intimation about the withdrawal will be sent 3 months prior to the date when renewal falls due. The insured will have the option of migrating to any other similar health insurance policy offered by the Company at the relevant time. Continuity of benefits for waiting period and bonus, if any and if applicable, will be given provided the insured had been renewing the policy without any break (or renewing within the grace period offered).

Witness whereof the undersigned being authorised by and on behalf of the company has / have herein to set his/ their hands at Branch Office - Vijayawada on 31st Day of March 2022.



Star Health and Allied Insurance Company Limited

No.1, New Tank Street, Valluvar Kottam High Road, Nungambakkam, Chennai - 600034.

Phone : 044-28288800, Telefax : 044-28260062,

Website : www.starhealth.in and Email: info@starhealth.in

IRDA Regn.No.129

Corporate Identity Number : U66010TN2005PLC056649

Quote for Group Health Insurance

Quote no:IND-2017-15935-GMC-01

Approved Date:01/10/2016

S.no	Particulars	
Insured Details		
1	Name of the Branch / Area / Zonal Office	Branch Office - Vijayawada (131211)
2	Name and Address of the Insured	Sri Durga Malleswari Educational Society VIJAYAWADA,,
3	Total No. of Employees	226
Premium Details		
4	Sum Insured Per Person (Rs.)	300000
5	Corporate buffer(rs.)	Nil
6	Extensions	Individual (Employee Only) Waiver of 30 days Waiting Period Waiver of First Year Exclusions Waiver of First Two Years Exclusions Cover for Pre Existing Diseases
7	Previous claims experience	No
8	Total Premium (Rs.)	Premium 840000(Marketing cost and Service tax extra)
		Add : Service Tax + Swachh Bharat Cess + Krishi Kalyan Cess at 15%
		Total
9	Conditions	
	Treatment in our network hospitals only, However in the case of Medical Emergencies & Accidents treatment can be taken in other Hospitals. In all cases immediate intimation shall be given to our Call Center within 24 hours of Hospitalisation.	
	- 405 Day Care Procedure is enclosed as per last sheet	
	- Room Rent, Boarding and Nursing Expenses	
	- Restricted to 1% of Sum Insured subject to a Maximum of Rs. 4000/-.	
	If the Insured occupies a room with a room rent limit other than his eligibility as per the insurance policy, then all the other charges shall be limited to the charges applicable for the eligible room rent or actuals, whichever is lower.	
	Emergency ambulance charges up-to a sum of Rs.750/- per hospitalisation and overall limit of Rs.1500/- per policy period for transportation of the insured person by private ambulance service when this is needed for medical reasons to go to hospital for treatment provided such hospitalisation claim is admissible as per the Policy	
	Pre Hospitalisation - 30 Days and Post Hospitalisation - 60 Days.	
	After the inception of the Policy , NO midterm inclusion of any employee unless he is a new joiner and such inclusion is also subject to payment of additional premium on pro rata basis.	
	We shall issue photo ID cards in respect of all the covered persons and we require the passport size/stamp size photo for the same.	
	Claims will be settled by in-house claims team.	
	- "Cover could operate or attach only in respect of risk to employees and subject to condition that such employees was in service with the insured at the time of commencement of insurance and also at the time of action."	
	The quote is given for the above mentioned specific population. In case of any increase or decrease in the population, the premium will vary.	
	Sublimits only for cataract Rs.20,000/- per eye.	
10	All other terms and conditions as per GHI Policy Clause.	

Validity of the quote

The above quote is valid for a period of 30 Days



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IRDA Regn.No.129

Corporate Identity Number : U66010TN2005PLC056649

Sum insured wise Employees and dependant details:

Sum Insured	Employees	Spouse	Child	E+S+C	Parents & Parents-In-laws	Total	Others
300000	226	0	0	226			0
Total	226	0	0	226			0

Name of the Branch / Area /Zonal office details	
Name	Branch Office - Vijayawada
Address	D-NO-61-9/1-12, 3RD FLOOR, "K" BUILDING, KONERU PLAZA,
Contact No	0866-2487234,0866-2484559,0866-2485558 9848880447



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IRDA Regn.No.129

Corporate Identity Number : U66010TN2005PLC056649

Quote for Group Health Insurance

Quote no:IND-2017-15935-GMC-02

Approved Date:03/10/2016

S.no	Particulars	
Insured Details		
1	Name of the Branch / Area / Zonal Office	Branch Office - Vijayawada (131211)
2	Name and Address of the Insured	Sri Durga Malleswari Educational Society VIJAYAWADA,,
3	Total No. of Employees	226
Premium Details		
4	Sum Insured Per Person (Rs.)	200000
5	Corporate buffer(rs.)	Nil
6	Extensions	Individual (Employee Only) Waiver of 30 days Waiting Period Waiver of First Year Exclusions Waiver of First Two Years Exclusions Cover for Pre Existing Diseases
7	Previous claims experience	No
8	Total Premium (Rs.)	Premium 600000(Marketing cost and Service tax extra)
		Add : Service Tax + Swachh Bharat Cess + Krishi Kalyan Cess at 15%
		Total
9	Conditions	
	Treatment in our network hospitals only, However in the case of Medical Emergencies & Accidents treatment can be taken in other Hospitals. In all cases immediate intimation shall be given to our Call Center within 24 hours of Hospitalisation.	
	- 405 Day Care Procedure is enclosed as per last sheet	
	- Room Rent, Boarding and Nursing Expenses	
	- Restricted to 2% of Sum Insured subject to a Maximum of Rs. 2000/-.	
	If the Insured occupies a room with a room rent limit other than his eligibility as per the insurance policy, then all the other charges shall be limited to the charges applicable for the eligible room rent or actuals, whichever is lower.	
	Emergency ambulance charges up-to a sum of Rs.750/- per hospitalisation and overall limit of Rs.1500/- per policy period for transportation of the insured person by private ambulance service when this is needed for medical reasons to go to hospital for treatment provided such hospitalisation claim is admissible as per the Policy	
	Pre Hospitalisation - 30 Days and Post Hospitalisation - 60 Days.	
	After the inception of the Policy , NO midterm inclusion of any employee unless he is a new joiner and such inclusion is also subject to payment of additional premium on pro rata basis.	
	We shall issue photo ID cards in respect of all the covered persons and we require the passport size/stamp size photo for the same.	
	Claims will be settled by in-house claims team.	
	- "Cover could operate or attach only in respect of risk to employees and subject to condition that such employees was in service with the insured at the time of commencement of insurance and also at the time of action."	
	The quote is given for the above mentioned specific population. In case of any increase or decrease in the population, the premium will vary.	
	Sublimits only for cataract Rs.20,000/- per eye.	
10	All other terms and conditions as per GHI Policy Clause.	

Validity of the quote

The above quote is valid for a period of 30 Days



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IRDA Regn.No.129

Corporate Identity Number : U66010TN2005PLC056649

Sum insured wise Employees and dependant details:

Sum Insured	Employees	Spouse	Child	E+S+C	Parents & Parents-In-laws	Total	Others
200000	226	0	0	226			0
Total	226	0	0	226			0

Name of the Branch / Area /Zonal office details	
Name	Branch Office - Vijayawada
Address	D-NO-61-9/1-12, 3RD FLOOR, "K" BUILDING, KONERU PLAZA,
Contact No	0866-2487234,0866-2484559,0866-2485558 9848880447



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No.1, New Tank Street, Valluvar Kottam High Road, Nungambakkam, Chennai - 600034.

Phone : 044-28288800, Telefax : 044-28260062,

Website : www.starhealth.in and Email: info@starhealth.in

IRDA Regn.No.129

[For internal circulation only]

Approved Date: 03/10/2016

Date : 24/03/2017

Insured Name	Sri Durga Malleswari Educational Society
Insured Address	VIJAYAWADA, ,
BO/AO/ZO Name	Branch Office - Vijayawada (131211)
Quote No. :	IND-2017-15935-GMC-02

Sum Insured	Age Band	Number	Premium	Total
200000	0-35	162	2350	380700
	36-45	41	2600	106600
	46-50	10	4583	45830
	51-55	7	4583	32081
	56-60	2	5300	10600
	61-65	4	5300	21200
Total		226		597011
Group Discount		0.00%		0
Total including Group Discount				597011

Add on Cover

Waiver of 30 days Waiting Period
 Waiver of First Year Exclusions
 Waiver of First Two Years Exclusions
 Cover for Pre Existing Diseases

Approval Loading or Discount	1%	2989
Sub-Total		Rs.600,000+MC
Add : Service Tax + Swachh Bharat Cess + Krishi Kalyan Cess at 15%	15.00%	ST
Total Premium		Rs.600,000+MC+ST

Sum Insured	Employees	Spouse	Child	E+S+C	Parents & Parent-In-Laws	Total	Others
200000	226	0	0	226	0	226	0
Total	226	0	0	226	0	226	0



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Phone : 044-28288800, Telefax : 044-28260062,

Website : www.starhealth.in and Email: info@starhealth.in

IRDA Regn.No.129

[For internal circulation only]

Date : 24/03/2017

Insured Name	Sri Durga Malleswari Educational Society
Insured Address	VIJAYAWADA, ,
BO/AO/ZO Name	Branch Office - Vijayawada (131211)
Quote No. :	IND-2017-15935-GMC-02

Sum Insured	Age Band	Number	Premium	Total	Loading / Discount	Premium per family Excluding ST	Service Tax	Premium per family including ST
200000	0-35	162	2350	380700	12	2362	354	2716
200000	36-45	41	2600	106600	13	2613	392	3005
200000	46-50	10	4583	45830	23	4606	691	5297
200000	51-55	7	4583	32081	23	4606	691	5297
200000	56-60	2	5300	10600	27	5327	799	6126
200000	61-65	4	5300	21200	27	5327	799	6126
		226	597011					

Mrs M. Blessy Rasis
Asst Professor,
Department of Mechanical Engineering,
NRI Institute of Technology.

4th september 2023,

To,
The principal,
NRI, Institute of Technology,
Agisipalli

05/09/23
TO
04/10/24

Subject: Request for maternity leave application to
principal for 4 months from 4th september 2023.

Respected Sir,
I am M. Blessy Rasis working as an
Assistant Professor in your esteemed institution in the
mechanical department. As per discussed with you
regarding maternity leave for 4 months I would like
to request you to grant me leave from 4th (4th)
september 2023. since my doctor has recommended
bed rest I will join college after 4 months.

In case of an unforeseen situation
that can cause changes in joining date I'll inform
to Head of the Department and I will let you know
Sir,

F/W to principal Sir

Done
4/9/23

Approved & forwarded to AO

11/9/23

yours sincerely
M. Blessy Rasis

FOR OFFICE USE ONLY

Date: 8/3/22

Employee Name	M.S. Swame Pushpa		
Department	FED	Designation	Associate Professor
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
ML	10-3-22	31-3-22	21
No. of Leaves Availed	✓	Balance No. of Leaves	ML ✓

Head of the Department

Administrative Officer
8/3/22

PRINCIPAL

Vijayawada

8-3-22

From

M.S. Swarna Pushpa

Associate Professor

NRIT

Agiripalli

To

The Principal,

NRIT

Agiripalli.

Dear Sir,

Sub: Request for sanction of three weeks leave
due to health issue (i.e surgery)

I M.S. Swarna Pushpa working as Associate
Professor in chemistry dept of FED in our college.
Sir I request you to sanction leave for three
weeks i.e., from 10-3-22 to 31-3-22 as I have
to undergo a surgery. Again I will report on
1st April 2022.

Thanking You Sir

M.S. Swarna Pushpa.

Approved and forwarded


8/3/22

Forward to Principal sir



FOR OFFICE USE ONLY

Date: 7/6/22

Employee Name	DR. K. KRISHNARAO		
Department	FED	Designation	professor
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
medical leave	7/3/22	31/3/22	25 days
No. of Leaves Availed	✓	Balance No. of Leaves	ML ✓


 Head of the Department


 Administrative Officer


 PRINCIPAL

**NRI INSTITUTE OF TECHNOLOGY**

NRIIT/3.1/F-03

Leave Application FormDate: 19/02/2021

Employee Name	Atluri. Bhanya Sai		
Department	ECE	Designation	Asst. Professor
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
ML	1/02/2021	18/02/2021	18
Reason:	Medical Surgery		
Address during leave period:	Vijayawada		
Class/Department Work Alternative Adjustment (Adjusted/Not Adjusted): <small>(Please see overleaf)</small>	Adjusted		


Atluri. Bhanya Sai
SIGNATURE OF THE APPLICANT



HEAD OF THE DEPARTMENT



PRINCIPAL

FOR OFFICE USE ONLYDate: 19/02/2021

Employee Name	Atluri. Bhanya Sai		
Department	ECE	Designation	Asst. Professor
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
ML	1/02/2021	18/02/2021	18
No. of Leaves Availed		Balance No. of Leaves	


Head of the Department


Administrative Officer


PRINCIPAL

From,

A. Bhavya Sri,
Department of ECE,
NRIIT, Agiripalli,

Feb 19th, 2021

To,

The Principal,
NRIIT,
Agiripalli.

Sir.

Sub: Applying for Medical leave.

I would like to bring to your kind notice that I have undergone medical treatment for Cyst Incision on Feb 1st, 2021 followed by Stent Removal Process. Because of these reasons, I was on leave from 01-02-2021 to 18-02-2021. I reported to the college on 19th Feb, 2021 for my official duties. Hence, I am here by applying leave and requesting for consideration of the same.

Thanking you.

Yours sincerely,

Atluri Bhavya Sri

Atluri Bhavya Sri

*Forwarded
by
19/2/2021*

Pothavarappadu

11-11-2021.

To
The principal,
NRI Institute of Technology,
Pothavarappadu,
Krishna district.

Forwarded to A.O.
13
11/11/21

Subject: Request for Maternity leave for 3 months.

Respected Sir,

I would like to inform you that I am nearing my due date and I want to take the allotted 3 (three) months of maternity leave available to me by the organization. My doctor has given December last week as my due week. She also advised me to be under her supervision as soon as possible. So I want to inform you that I am planning my leave from 13-11-2021 and return to job after 3 months. I will inform you, if I want to extend my leave period due to any delivery issue. Please consider this leave period as my maternity leave.

Thanking you Sir,

principal
J. Anitha
ulubm

Forwarded to

Yours Sincerely,
N. Malathi,
Asst. Professor,
ECE department.

Agiripalli,
Dt:- 4/6/19.

From
S. Pawathi,
Asst. Prof.,
NRIIT.

To
The principal,
NRIIT,
Agiripalli.

Sub:- Req., Medical Leave.

Respected Sir,

I am under leave from 1/12/18 to 3/6/19 for Dysphagia
I was under treatment since past 6 months & advice to
take rest I had problem with swallowing & became
weak. I am joining to my duties from - 4/6/19.
Please consider my leave under medical condition.
I am here with enclosing my medical certificate.
Thanking you,

Forwarded
(with)

4/6/19

R. V. J.

12/6/19

Yours Faithfully,
S. Pawathi,
Asst. Prof., NRIIT.

ASWINEE NURSING HOME

Kothavantena Centre, Eluru Road, VIJAYAWADA - 520 002. PHONES : 2435522

Dr. Atluri Ravindranath Tagore M.S., F.A.I.S.
Regd. No. 3046, (General Surgeon)

Dr. Padma Koneru M.D., D.G.O.,
Regd. No. 18049

Dr. Leena Atluri M.R.C.G.P.(London)
Regd. No. 51711

Date : 11/5/19

MEDICAL CERTIFICATE

This is to Certify that Mr/Mrs / Miss S. Parvathi, Lecturer in

NBA College, Agiripalli, Vijayawada -

is / was under my treatment from 1/12/18 to 10/5/19

for Pain relief, Dysphagia

He / she is/was advised treatment and bed rest for this period. He / she is fit to

resume his / her duties from 11/5/19

Signature

Dr. A. Ravindranath Tagore
Regd. No. 3046, M.S., F.A.I.S.
ASWINEE NURSING HOME
VIJAYAWADA-520 002

FOR OFFICE USE ONLY

Date: 11/7/19

Employee Name	K. BHARGAVI		
Department	ME	Designation	Asst. Professor
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
CL	13/6/19	30/6/19	15
No. of Leaves Availed		Balance No. of Leaves	CL

Head of the Department

Administrative Officer

PRINCIPAL

[Handwritten Signature]
[Handwritten Signature]
 11/7/19

Vijayawada

13/6/19

To

The Head of the Department
MECHANICAL Engineering,

NRIIT,

Pothavarapadu.

Sub: Sick leave Requisition

Respected Sir,

My self K. BHARGAVI, Asst. professor, ME, NRIIT.

I am writing this letter to inform you regarding my illness. I am suffering from a typhoid fever and doctor has advised me rest for 15 ~~18~~ days i.e from 13/6/19 to 30/6/19.

The medical certificate is enclosed with the letter to confirm. So, I am requesting you to kindly consider my sick leave.

Thanking you Sir,

forwarded to
Principal Sir

Prsw
11/7/19

Yours faithfully

K. Bhargavi

ME dept,

NRIIT.

Dr. JYOTIRMAYI MEMORIAL NURSING HOME

Poranki, Bandar Road, Tadigadapa Sulabi, VIJAYAWADA - 521 137.
Tel : Hos 2582323

Dr. Kanagala Siva Rama Krishna Prasad, M.B.B.S.

Regd. No. 7331

Ref:

Date: 13-6-19

Sisla certificate

This is to certify that
Mrs. K. Bhargava is under
my treatment from 13-6-19 for
Typhoid fever. She is advised
to take rest till 30-6-19.

©: 2582323 (Hosp), 2582492 (R)

Dr. K.S.R.K. PRASAD

REGD. No. 7331 M.B.B.S.

Dr. JYOTIRMAYI MEMORIAL NURSING HOME
PORANKI-521137, KRISHNA DIST.

Dr. JYOTIRMAYI MEMORIAL NURSING HOME

Poranki, Bandar Road, Tadigadapa Sulabi, VIJAYAWADA - 521 137.
Tel : Hos 2582323

Dr. Kanagala Siva Rama Krishna Prasad, M.B.B.S.

Regd. No. 7331

Ref:

Date: 13-6-19

Sick certificate

This is to certify that
Mrs. K. Bhargavi is under
my treatment from 13-6-19 for
Typhoid fever. She is advised
to take rest till 30-6-19.

©: 2582323 (Hosp), 2582492 (R)

Dr. K.S.R.K. PRASAD
REGD. No. 7331 M.B.B.S.
Dr. JYOTIRMAYI MEMORIAL NURSING HOME
PORANKI-521137, KRISHNA DIST.

FOR OFFICE USE ONLY

Date: 11/07/2019

Employee Name	P. Appasima		
Department	CSE	Designation	Assistant Professor
Type of Leave	From (DD/MM/YYYY) 29-6-19	To (DD/MM/YYYY) 29-6-19	Total Number of Days 1
No. of Leaves Availed		Balance No. of Leaves	1

Head of the Department

Administrative Officer

PRINCIPAL

[Signature]
11/7/19

[Signature]
11/7/19

[Signature]
PRINCIPAL

FOR OFFICE USE ONLY

Date: 11/07/2019

Employee Name	P. Aparna		
Department	CSE	Designation	Assistant Professor
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
C.L	26-6-19	27-6-19	2
No. of Leaves Availed		Balance No. of Leaves	2

Head of the Department

Administrative Officer

PRINCIPAL



Cell : 9866327827

GANESH CLINIC

Dr. BHASKARA RAO M.B.B.S

Reg No. 10463

Govt. Press Centre, Bhagat Singh Road, Mutyalampadu, VIJAYAWADA - 11.

29-6-19

This is to certify that Smt
P. Aparna, age 27y, NRI college
was under my treatment for "Viral fever"
from 26-6-19 to 27-6-19 and
also 29-6-19 out recovered from
her illness.

P. Bhaskara Rao

Dr. P. BHASKARA RAO. M.B.B.S.
Regd No. 10463
GANESH CLINIC
Government Press Centre.
Bhagat Singh Road, Muthyarampadu.
VIJAYAWADA-520 011
Cell: 9866327827



NRI INSTITUTE OF TECHNOLOGY

NRIIT/3.1/F-03

Leave Application Form

Date: 03/09/2021

Employee Name	DR KV Sambasiva Rao		
Department	CSE	Designation	Dean
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
Medical Leave	21/8/2021	28/8/2021	08
Reason:	medical treatment		
Address during leave period:	Sindhura Nursing Home		
Class/Department Work Alternative Adjustment (Adjusted/Not Adjusted): (Please see overleaf)	work load Adjusted to Dr. D. Suneeta ML		

[Signature]

SIGNATURE OF THE APPLICANT

[Signature]
3/9/21

HEAD OF THE DEPARTMENT

[Signature]

PRINCIPAL

FOR OFFICE USE ONLY

Date: 03/09/2021

Employee Name	DR. K.V. Sambasiva Rao		
Department	CSE	Designation	Dean
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
Medical Leave	21/8/2021	28/8/2021	08
No. of Leaves Availed		Balance No. of Leaves	ML

[Signature]
3/9/21

Head of the Department

[Signature]
03/09/21

Administrative Officer

[Signature]

PRINCIPAL

SINDHURA HOSPITAL

Do.No. 29 -10 -36, Narasimharao Naidu
Suryaraopet, VIJAYAWADA - 520002.

Dr.K.Sudharani M.D.,D.G.O.,
Regd.No.16622

Dr.M.Nagesh

Ref : 1124/21

Name : K .V Samba Siva Rao S/O Satya Narayana
Address: Poranki, Vijayawada

DISCHARGE SUMMARY

DATE OF ADMISSION : 12-08-2021

DATE OF DISCHARGE : 27-08-2021

CONSULTANT : K.SUDHARANI (MD.DGO)

CLINICAL DIAGNOSIS : Dengue Fever with SMIre T

INVESTIGATIONS : ENCLOSED

PROCEDURE : Single Doner Platelet Infusion
FDP Platelet Infusion 4 Units
Medical Management and

DISCHARGE INSTRUCTIONS

- Review after one week
- Tab -Dolo 650 One Week
- Tab.Multibex one week
- Tab - Udiliv -300 One Week

Dr.
SUDHARANI
Regd

B
6/5

Pothavarappadu,

Dt. 02-03-2022

From:

Alekhyia Gagula

Asst. Prof

FED

NRIIT

To

The Principal

NRIIT

Pothavarappadu

Ajiripalli

Sub: Regarding extension of maternity leave

Respected Sir

I Alekhyia Gagula, working as Asst Prof in FED requesting you to extend my maternity leave for a period of one month i.e., from 1-03-2022 to 31-03-2022 as doctor

suggested me to take care of the child on medical grounds

Please consider my request and do the needful I will report on 1-4-2022 to my duties.

Thanking you

Yours sincerely

Alekhyia
Gagula

Permitted and forwarded to



- 2/3

Forwarded to principal sir,

M.P.
2/3

FOR OFFICE USE ONLY

Date: 2/3/2022

Employee Name	ALEKUYA GASULA		
Department	FED	Designation	Asst-Prof
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
Maternity leave	1/3/2022	31/3/2022	1 month
No. of Leaves Availed	✓	Balance No. of Leaves	ML

Head of the Department

Administrative Officer

PRINCIPAL

To
The Principal
NRIT

5/11/19
Potharayapadu

Respected sir


Sub: Regarding Submission of Doctor certifi-
for the leave perion 28/9/19 - 2/11/19


I V. Lakshnikanth chowdry working as
associate professor in Mechanical Department could
not attend my duties from 28/9/19 till 2/11/19

Due to critical illness, so here by I am attaching
my Doctor certificate for my absence to date
If there any possibility for considering
as sick leave please do the needful.

Thanking you

Dr V. Lakshnikanth


F/w to principal sir
POW
5/11/19.

Forwarded to PO

5/11/19

DR. PINNAMMANENI
SIDDHARTHA INSTITUTE OF MEDICAL SCIENCES & RESEARCH FOUNDATION
RURAL HEALTH TRAINING CENTRE, VELEERU.
(Run by Siddhartha Academy of General & Technical Education)

R Medical Certificate 31/10/19

I Dr. P. Satyanarayana Chowdary, after careful personal examination of the case do hereby certify that I have carefully examined Mr. V. Lalishmi Kaanth Chowdary, 32/M, was suffering from Jeyes E Thrombocytopenia, Enteric fever relapse and I consider that a period of absence from duty of 1 month is absolute necessary for restoration of his health with effect from 30/09/2019.


Dr. P. Satyanarayana Chowdary

MEDICAL OFFICER
RURAL HEALTH TRAINING CENTRE
DR. P. S. M. S. & R. F.

T. Vijayasri
Training & Placement Cell,
NRIIT,
Agiripalli,

Oct 14th, 2019.

To,

The Principal,
NRIIT,
Agiripalli.

Sir,

Sub: Requesting for Medical leave.

I would like to bring to your kind notice that I fell sick and was suffering from Typhoid and Anemia. As per the doctor's advice, was asked to take rest for a month (i.e., from 09/09/2019 to 12/10/2019).

Kindly consider this period as medical leave and do the needful. I am here with attaching the necessary medical certificate for your persual.

Thanking you.

Yours sincerely,

T. Vijayasri

Approved for consideration
N.V. Sundar
T. Vijayasri
14/10/19

Dr. C. SANTHOSH KUMAR, M.D.

Consultant Physician

Regd. No. 7672

29-6-32/2, Nakkal Road, Suryaraopet, VIJAYAWADA - 520 002.

Phone: 2433662

MEDICAL CERTIFICATE


This is to certify that Sri T. Vijaya Sree
is suffering with Typhoid fever and Anemia and has been advised to take
bed rest from 9-9-2019 to 11-10-2019

both days inclusive.

Dr. C. SANTHOSH KUMAR, M.D.

DATE : 9-9-2019

PLACE : Vijayawada-2



Dr. C. SANTHOSH KUMAR, M.D.

SRINIVASA LABORATORY

29-5-42, Malladi Vari Street,
(Beside Rajendra Medical Shop)
Suryaraopet, VIJAYAWADA - 520 002.

REPORT

PATIENT NAME: MISS. VIJAYA SREE	AGE: 28 Y	SEX: FE MALE
REF-BY-DR: C. SANTHOSHKUMAR Garu MD	DATE: 18\09\2019	

TEST	FINDINGS	NORMAL RANGE
------	----------	--------------

PLATELET COUNT	: 1.65 Lakhs\cumm	: 1.5 - 4.0 Lakhs\cumm
----------------	-------------------	------------------------

HAEMOGLOBIN	: 6.0 Gms: 42 %	: 13.0 - 16.0Mg% 91 % - 112 %
-------------	-----------------	----------------------------------

Anemia

MALARIA PARASITE (P. Vivax)	: NEGATIVE
---------------------------------	------------

BLOOD WIDAL TEST

PARA :A:H	1 IN	20 dls
PARA:B:H	1 IN	20 dls
S TYPHI :O:	1 IN	160 dls
S TYPHI :H;	1 IN	20 dls

Typhoid

DIFFERENTIAL COUNT

NEUTROPHILS ->	49 %	: 40 - 75%
LYMPHOCYTES ->	40%	: 20 - 40
EOSINOPHILS ->	11%	: 2 - 5%
BASOPHILS ->		: 0 - 1%
MONOCYTES ->		: 1 - 4%

EOSINOPHILIA


Lab Incharge

	NRI INSTITUTE OF TECHNOLOGY		NRIIT/3.1/F-03
	Leave Application Form		

Date: 14/10/19

Employee Name	T. VIJAYASRI		
Department	TRAINING AND PLACEMENT CELL	Designation	ASSISTANT PROFESSOR
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
	9-9-19	12-10-19	30
Reason:	TYPHOID AND ANEMIA		
Address during leave period:	VIJAYAWADA		
Class/Department Work Alternative Adjustment (Adjusted/Not Adjusted): <small>(Please see overleaf)</small>			

T. Vijayasri
SIGNATURE OF THE APPLICANT

N.V. Sundar
HEAD OF THE DEPARTMENT

PRINCIPAL

FOR OFFICE USE ONLY			
			Date: <u>14/10/19</u>
Employee Name	T. VIJAYASRI		
Department	TRAINING AND PLACEMENT CELL	Designation	ASSISTANT PROFESSOR
Type of Leave	From (DD/MM/YYYY)	To (DD/MM/YYYY)	Total Number of Days
	9-9-19	12-10-19	30
No. of Leaves Availed		Balance No. of Leaves	
<i>N.V. Sundar</i> Head of the Department	Administrative Officer		PRINCIPAL

18/4/2018,
Pothavarappadu.

From.

L. Kavitha,
Asst. Professor,
MCA Department,
NRI Institute of Technology,
Pothavarappadu.

To
The Principal,
NRIIT,
Pothavarappadu.

Sub:- Requesting for Maternity Leave.

Sir,

With reference to the above Subject, with respect
it is to inform you that I am requesting for Maternity
leave from 19/4/18 to 01/9/18. So kindly accept my
request and relieve me from my duties during the
Period.

Thanking you Sir,

Forwarded
to principal Sir
Jah-

GRB
18/4/18

Accepted and forwarded to Ao.

VB
18/4/18

Yours Sincerely,
L. Kavitha

L. Kavitha

FOR OFFICE USE ONLY

Type of leave: Medical leave

Date: 02/07/2018

Name: Atulji Bhavya Sir Designation: Asst Professor

Department: T & P Cell

No of Days Applied (in fig): 16 From: 15/06/2018 To: 30/06/2018

Reason: Health Issue

No. of Leaves Availed : _____

Balance No. of Leaves : _____

Medical Leave

[Signature]
Head of the Department
02/07/18

Dean

[Signature]
Administrative Officer
02/07/18

[Signature]
PRINCIPAL
27/07

Scanned by CamScanner

From,

A. Bhavya Sri,
Training & Placement Cell,
NRIIT,
Agiripalli,

July 2nd, 2018.

To,

The Principal,
NRIIT,
Agiripalli.

Sir,

Sub: Requesting for Medical leave.

I would like to bring to your kind notice that on 14/06/2018 I fell sick and attended a medical checkup and then the doctor advised me to go on leave basing on medical grounds. Hence I was on leave from 15/06/2018 to 30/06/2018.

Kindly consider this period as medical leave and do the needful. I am here with attaching the necessary medical certificate for your persual.

Thanking you.

Yours sincerely,
Atluri Bhavya Sri

Atluri Bhavya Sri

May be considered.

2/7/18

Forwarded to Hon'ble Chairwoman,

2/7/18

2/7/18



వెన్నెల స్కాన్ సెంటర్ Vennela Scan Centre & Diagnostics



Dr.D.Sujatha, M.B.B.S., D.M.R.D.
Consultant Radiologist

Clinic : 2440132
Cell : 9346232124



3D,4D Scan



colour
doppler



Elastography



Mammography



X-Ray



HSG

Pt's Name : A.BHAYYA SRI Age : 26yrs Sex: F
Ref by Dr : P.P.GETHIA PADMAJAM.B.B.S.DA Date 14/06 2018

ULTRA SOUND SCAN OF GRAVID UTERUS

BULKY UTERUS WITH SINGLE GESTATIONAL SAC NOTED.
SINGLE FOETAL POLE NOTED WITH IN THE SAC.
FOETAL CARDIAC PULSATIONS ARE NOT VISUALISED.
GESTATIONAL AGE :
C.R.L : 0.2 CMS 5 WEEKS 6 DAYS
G.S : 1.2 CMS. SAC OUTLINE ARE REGULAR.
MYOMETRIUM ECHOTEXTURE NORMAL. NO FOCAL LESIONS.
CERVIX : 3.5 CMS. INT OS CLOSED.

IMPRESSION : * SINGLE INTRAUTERINE EMBRYO
CORRESPONDING TO THE GA OF
5 WEEKS 6 DAYS +/- 3 DAYS

ADVISED FOLLOW UP SCAN
AFTER 1 WEEK FOR FH


CONSULTANT RADIOLOGIST

FOR OFFICE USE ONLY

Type of leave : _____ Date : 4/8/18

Name : M.S. Phani Kumar Designation : Associate Professor

Department : CIVIL

No of Days Applied (in fig) : 7 From : 6-8-2018 To 13-8-2018

Reason : For Abdominal Hernia operation

No. of Leaves Availed : _____

Balance No. of Leaves : _____

20/4/18/18
Head of the Department

[Signature]
Administrative Officer
[Signature]
PRINCIPAL

Date:
potharappadu.

To
The principal
NRI IT
potharappadu

Sub: Medical leave for Abdominal operation

Sir,

I am M.S. phani kumar working as Associate professor in CIVIL Department in our college. I need a medical leave for one week (6-8-2018 to 13-8-2018) because I need to undergo through a surgery [ie Abdominal Herniya operation] so kindly grant the medical leave

Thanking you

Forwarded to
Principal Sir
B.K. 6/8/18
HOD

yours sincerely

M.S. phani kumar


/ 6/8

Pothavarapad

22/10/18.

From

Gr. Sireesha,

Asst. Professor,

MCA Department,

NRI Institute of Technology,

Pothavarapadu.

To

The Principal,

NRIT,

Pothavarapadu.

Sub: Requesting for medical leave - reqd -

Respected Sir,

I (Gr. Sireesha) working as Asst. Professor in this college. I was confirmed with pregnancy and doctor advised me to take one month bed rest. So, Please kindly grant me one month leave.

forwarded to principal sir
lalu

Thanking you Sir,

VB
22/10

Yours sincerely,
Sireesha G

Medical Leave.

To
The Principal,
N.R.I.I.T.
Pothavariappadu.

From,
M. Koteswara Rao. M.Com;
Associate Professor
Department of SandH.

Respected Sir,
I am unable to attend the College due to cardiac
problem. So I kindly request you to grant me a one medical
leave for the ~~per~~ period from 5-6-2018 to 13-11-2018.

Thanking you Sir

yours faithfully
M. Koteswara Rao

Approved & forwarded to AO

MB
14/11/18

Pothavarappadu,

Date.- 23-2-2017

To
The Principal,
NRI Institute of Technology,
Pothavarappadu.

Subject:- request for sick leave - req.

Respected Sir,

I P. Baby Sudha Rani, working in your esteemed college in ECE Department as Asst. Prof. I request you kindly to grant me sick leave from 9th to 19th Feb 2017 (ie, 11 days) as I could not attend the college due to viral fever (chicken pox). I reported myself to duty on the afternoon of 20-2-2017. In this connection, I am herewith submitting Medical - cum - Fitness certificate for your personal.

Thanking you Sir,

Forwarded to principal Sir

Yours faithfully,
P. B. Subil Devi
Asst. Prof. - ECE



NRI INSTITUTE OF TECHNOLOGY

Approved by AICTE, New Delhi :: Affiliated to JNTUK, Kakinada)
POTHAVARAPPADU (V), (via) Nunna, Agiripalli (M), Krishna District, A.P.
PIN : 521 212 Ph : 08656-324999
Website : nrigroupofcolleges.com e-mail : nrigroupofcolleges@gmail.com

NRIIT/6.2.2/FT 05

APPLICATION FOR CASUAL LEAVE / O.D

Date: 23-2-2017

Name: P. Baby Sudha Rani

Designation: ASST. PROF

Department: ECE

No of Days Applied (in fig): 11 days

From: 9-2-2017

To: 19-2-2017

Reason: Viral Fever (chicken pox)

Address during leave period: Nuzvid

Class Work Alternative Adjustment: Please see overleaf

Forwarded to the Chairmans approval

11 days

27/2/17

HEAD OF THE DEPARTMENT

DB
27/2

P. B. Sudha Rani
SIGNATURE OF THE APPLICANT

PRINCIPAL

DB
27/2/17

FOR OFFICE USE ONLY

DATE: 23-2-2017

Name: P. Baby Sudha Rani Designation: ASST. PROF

Department: ECE

No. of Days Applied: 11 days From 9-2-2017 To 19-2-2017

Reasons for Leave: Viral Fever (chicken pox)

No. of Leaves Availed:

Balance No. of Leaves:

11 days

27/2/17

HEAD OF THE DEPARTMENT

ADMINISTRATIVE OFFICER
27/2/17

DB
27/2/17

PRINCIPAL

వాణిజ్య అండ్ సెక్యూరిటీ కమిషన్,
 ఆంధ్రప్రదేశ్ ప్రభుత్వం, న్యూఢిల్లీ,
 08656-233151.

For
 Shri S. S. S. S.
 20/2/17

Medical Certificate
 This is to certify that
 P. Baby Sudha Rani, F/28 yrs working at
 NRI Institute of Technology, Pothanur
 suffered with chicken pox. I advised
 her to take rest for 10 days (ie)
 from 9/2/2017 to 19/2/2017.

Pothararapadu,
22/3/17.

From:

K. Thanuja,
Asst. Professor,
ECE Department,
NRIIT.

To
The Principal,
NRIIT,
Pothararapadu.

SUB: Requesting for the permission of medical leave - Regards

Respected Sir,

With reference to the above subject,
I was unable to attend the college from 23/2/17
to 18/3/17 because I was under the treatment
of Ulcerative Colitis. and I was advised to take
rest of 3 weeks. So please accept my request to
grant the medical leave.

Thanking-you sir,

Yours sincerely,
K. Thanuja.

Forwarded to
Principal Sir

13/3/17

Medical Certificate

Date: 20/03/17

This is to certify that ✓

Mr/Mrs/Miss K. Tanuja

is/was under my treatment for ulcerative colitis

since 26/02/17 to 18/03/17

He/She was advised treatment and rest for this period
19/03/17

He/She is fit to resume his/her duties from 20/03/17

KRISHNA GASTRO & LIVER CENTRE
& S.A. (Doctors Signature & Seal)
Multi Speciality & Critical Care & Accident Centre
29-14-51, Prakasam Road,
Suryaraopet, VJAYAWADA-520 002.

Pothavarapadu,

22/2/17.

From:

K. Thanuja,
Asst. Professor,
ECE Department,
NRIIT.

To
The Principal,
NRIIT,
Pothavarapadu.

SUB: Requesting for the permission of medical leave - Regards

Respected Sir,

With reference to the above subject,
I was unable to attend the college from 23/2/17
to 18/3/17. because I was under the treatment
of Ulcerative colitis. and I was advised to take
rest of 3 weeks. So please accept my request to
grant the medical leave.

Thanking-you sir,

Yours sincerely,
K. Thanuja.

Forwarded to
Principal Sir


2/3/17

FOR OFFICE USE ONLY

DATE: 22/3/17

Name: K. Thanoja Designation: Asst. Professor

Department: ECE


No. of Days Applied: 20 From 23/2/17 To 18/3/17

Reasons for Leave: Health problem

No. of Leaves Availed:

Balance No. of Leaves:


22/3/17
HEAD OF THE DEPARTMENT


ADMINISTRATIVE OFFICER
23/3/17


PRINCIPAL

ce-60

Pothararapadu,
31/5/2017

From:

K. Thanuja,
Asst. Professor,
Department of ECE,
NRIIT.

To

The Principal,
NRIIT,
Pothararapadu.

SUB: Requesting for medical leave Regds.

Respected Sir,

As subject cited above, I am suffering from Ulcerative Colitis since 2 months and undergoing treatment for this problem. So, I was advised to take rest for one month. So, please grant me leave for 1 month.

Thanking you,

(Medical certificate to be attached)
Forwarded to principal Sir
3/5/17.

Permitted & forwarded
to A O



31/5/17

Yours obediently,

K. Thanuja,
Asst. Professor,
Dept. of ECE,
NRIIT.

Vijayawada

Dt: 10-04-17

To

The Chairman

NRI Institution of Technology,
Pothavarapadu,

Agiripalli.

Respected Sir,

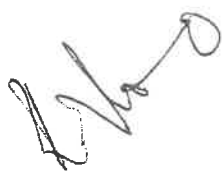
I am G.B.T Sundari and

I am working in your Institution as DEO. I am writing this letter to inform you that I am suffering from some health problem. Doctor advised me to take rest for 1 Month i.e., 10-04-17 to 10-05-17. So, kindly request you grant me leave for 1 Month.

Thanking You,

Yours Sincerely,

M. Balakrishna Sundari



FOR OFFICE USE ONLY

Date: 24/08/17

Name: G. Nani Babu Designation: Asst. Prof

Department: Civil Dept

No. of Days Applied: 15 days From: 7/8/17 To: 21/8/17

Reason for Leave: chicken pox (viral fever)

No. of Leaves Availed:

Balance No. of Leaves:

HEAD OF THE DEPARTMENT

[Signature]
ADMINISTRATIVE OFFICER
24/8/17

[Signature]
PRINCIPAL

Medical Certificate

To whomsoever it may concern

This is to certify that

Mr. / Mrs. / Miss G. Nam' Babu
aged 25 years has been examined by me today.

He / She is suffering from vision loss and is under
my treatment since 7.8.17 to 21.8.17.

He / She is advised medical treatment and rest for this period.

He / She would be medically fit to resume his / her duties from
22.8.17

Kancharla Sudhakar

Seal / Reg. No.

Dr. KANCHARLA SUDHAKAR
Regd. No: 51098 Signature M.D.
Professor of Medicine
CIVIL SURGEON
GOVT. GENERAL HOSPITAL
VIJAYAWADA.

AB
24/8

23-08-2017
Pothavarapadu,

To
The Principal,
Through proper channel,
N.R.I Institute of technology,
Pothavarapadu,

Sub: Requesting for Sanctions of Leaves Reg.,

Respected Sir,

I, G. Nani Babu working as Asst. professor in Civil Engineering Department with Staff I.D. NO :: TS0351. I was sicked with 'chicken fox' Disease from 6/8/2017 to 21/8/2017. and Initially and formally informed to H.O.D of Civil Department to unable to attend the college. so please consider my request into your consideration and grant the leaves.

Thank you,

Forwarded to
Principal Sir


23/8/17.

Produce Doctors Certificate &
~~_____~~
VB

23/8/17

Yours faithfully,





EMPLOYEE'S PROVIDENT FUND
ELECTRONIC CHALLAN CUM RETURN (ECR)

Name of Establishment	NRI INSTITUTE OF TECHNOLOGY		
Establishment Id	GRGNT0058266000	LIN	1758209231
Wage Month	JUL-2023	Return Month	AUG-2023
Contribution Rate (%)	12	ECR Type	ECR
Salary Disbursement Date	10-AUG-2023	Uploaded Date Time	10-AUG-2023 17:35
Exemption Status	Unexempted	TRRN Number	
Remarks	OK	ECR Id	92956057
Total Members	37		
Contribution and Remittance Details (In Rupees) :			
Total EPF Contribution Remitted	26,100	Total EPS Contribution Remitted	17,035
Total EPF-EPS Contribution Remitted	9,065	Total Refund Advance	0
PMRPY Upfront Benefit Details (In Rupees) :			
Total PMRPY Upfront EPF Amount	0	Total PMRPY Upfront EPS Amount	0
PMRPY benefit remarks	NA		
ABRY Upfront Benefit Details (In Rupees) :			
Total ABRY benefit Amount	Employee EPF Share	Employer EPS Share	Employer EPF Share
	0	0	0
ABRY benefit remarks	Establishment is not eligible for ABRY scheme.		

Member Details :-

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
1	100069886703	A RAVI	ANGALAKUDI TI RAVI KUMAR	4,000	4,000	4,000	4,000	480	333	147	0	0	-	-	-	N.A.
2	100097088918	AYYANKI RAJESH	AYYANKI RAJESH	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
3	101128747769	JANA GNANASRI	BANGARU GNANASRI	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
4	101835741367	BOGGAVARAPU VENKATA RAMANA	BOGGAVARA PU VENKATA RAMANA	3,000	3,000	3,000	3,000	360	250	110	0	0	-	-	-	N.A.
5	100102526371	B SRINIVASA RAO	BOYAPATI SRINIVASAR AO	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
6	100103433879	B. RAGHAVENDRA RAO	BURRI RAGHAVEND RA RAO	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.
7	100121286220	CH NAGA BHASKAR	CHALLA NAGA BHASKAR	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
8	100262187086	P NEELIMA	CHERUKURI NEELIMA	4,000	4,000	4,000	4,000	480	333	147	0	0	-	-	-	N.A.
9	100127984879	D NARENDRA	DEVARAPALLI NARENDRA	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.
10	100147362593	G PRASAD	G PRASAD	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
11	100207795827	M BALA TRIPURA SUNDARY	GUDIMETLA BALA TRIPURA SUNDARI	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
12	101059832048	GURRAM RAMA DEVI	GURRAM RAMADEVI	3,000	3,000	3,000	3,000	360	250	110	0	0	-	-	-	N.A.
13	100664234321	JUVVA RAMA DEVI	JUVVA RAMADEVI	3,000	3,000	3,000	3,000	360	250	110	0	0	-	-	-	N.A.
14	101865387310	JUVVA SRINIVASARAO	JUVVA SRINIVASAR AO	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
15	101489887044	KAILA VENKATESH	KAILA VENKATESH	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.
16	101320912723	KALAPALA GOPALA KRISHNA	KALAPALA GOPALA KRISHNA	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.
17	100663586519	K VENKATESWAR A PRASAD	KAZA VENKATESW ARA PRASAD	6,500	6,500	0	6,500	780	0	780	0	0	-	-	-	N.A.
18	101444005937	KELLA SRINIVASARAO	KELLA SRINIVASAR AO	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.
19	100182272716	K SRINIVASA RAO	KOMATI SRINIVASA RAO	6,500	6,500	0	6,500	780	0	780	0	0	-	-	-	N.A.

Sl. No.	UAN	Name as per		Wages				Contribution Remitted				Refunds	PMRPY / ABRY Benefit			Posting Location of the member
		ECR	UAN Repository	Gross	EPF	EPS	EDLI	EE	EPS	ER	NCP Days		Pension Share	ER PF Share	EE Share	
20	100182235376	K SREE SANKAR	KUNDETI SREE SANKAR	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.
21	100209167286	MADALA VENKATA RATHNAM	MADALA VENKATA RATHNAM	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
22	100492063080	M VENKATA RAMANA	MADDUKURI VENKATA RAMANA	9,000	9,000	9,000	9,000	1,080	750	330	0	0	-	-	-	N.A.
23	100680438766	MALLAVALLI RAJA RAO	MALLAVALLI RAJARAO	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
24	100216356133	MALLAVALLI SIVAIAH	MALLAVALLI SIVAIAH	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
25	100207790435	M BABU PRASAD	MUNAGALA BABU PRASAD	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
26	100245976291	N SATYAM	NALLAMOTH U SATYAM	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
27	100245957239	N SAMBASIVA RAO	NARABOYINA SAMBA SIVA RAO	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
28	100262729649	P USHA RANI	PARI USHA RANI	6,500	6,500	6,500	6,500	780	541	239	0	0	-	-	-	N.A.
29	100262725040	P UMA MAHESH	PASUPULETI UMAMAHESH	3,000	3,000	3,000	3,000	360	250	110	0	0	-	-	-	N.A.
30	100262607586	P SRIRAM KUMAR	PENNA SRI RAMA KUMAR	12,000	12,000	12,000	12,000	1,440	1,000	440	0	0	-	-	-	N.A.
31	101211389544	PRATHIPATI SARATH	PRATHIPATI SARATH	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.
32	101164749475	SARANALA RAMBABU	SARANALA RAMBABU	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.
33	101444005944	SIVARATHRI SAI BABU	SIVARATHRI SAI BABU	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.
34	100321879001	S KRUPA RAO	SODISETTI KRUPARAO	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.
35	100663177660	TAGARAM JHANSI RANI	TAGARAM JHANSI RANI	3,000	3,000	3,000	3,000	360	250	110	0	0	-	-	-	N.A.
36	100664331681	VAKADA KALYANI	VAKADA KALYANI	14,500	14,500	14,500	14,500	1,740	1,208	532	0	0	-	-	-	N.A.
37	100397527742	V MADHUSUDHANA RAO	VULAVALAPUDI MADHUSUDHANARAO	5,000	5,000	5,000	5,000	600	417	183	0	0	-	-	-	N.A.

Note:

- 1) UANs are prefixed with Asterisk sign (*) in case AADHAAR is not seeded /unverified
- 2) EPS Contribution Remitted is prefixed with Hash sign (#) when Member's age is more than 58 years.
Please ensure that this is the case of "Deferred Pension".

PMRPY Benefit Not Given Remarks :-

ABRY Benefit Not Given Remarks :-

Reason Code	Reason Name
EC10001	ECR already filed for this member
EC10002	Parallel Employment: ECR already filed for this
EC10003	Benefit already availed for this member
EC10004	Gross/EPF wages greater than 15,000/-
EC10005	Mismatch in EPF and EPS wages
EC10006	Mismatch in Due and Remitted values
EC10007	UAN Deactivated

Reason Code	Reason Name
GK10001	EPF wages are greater than or equal to 15,000/-
GK10002	Mismatch in EPF and EPS wages
GK10003	EPF contribution remitted is greater than due remittance
GK10004	EPS contribution remitted is greater than due remittance
GK10005	(EPF - EPS) difference contribution remitted is greater than due
GK10006	EPS contribution remitted is greater than due remittance
GK10007	Aadhaar not seeded



NRI INSTITUTE OF TECHNOLOGY (AUTONOMOUS)

Approved by AICTE, New Delhi : Permanent Affiliation to JNTUK, Kakinada
Accredited by NBA (CSE, ECE & EEE), Accredited by NAAC with A-Grade
ISO 9001: 2015 Certified Institution

Pothavarappadu (V),
(Via) Nunna, Agiripalli (M),
Vijayawada (Rural) - 521 212,
Eluru District, A.P., INDIA

Mobile : 8333 882444
Ph : 0866 - 2469665, 0866 - 2469666
e-mail : principal@nriit.edu.in
URL : www.nriit.edu.in

Date : 01/06/2023

Local Transport facility to Staff

NRI Institute of Technology provides free transport facility to and from the NRI Institution the entire teaching and non-teaching faculty. The annual budget spent every academic year for the facility is listed below:

Academic year	Staff Strength	Amount spent for each staff per year	Total Amount Rs
2018 – 2019	185	12000	2220000
2019 – 2020	205	12500	2562500
2020 – 2021	270	13000	3510000
2021 – 2022	280	14000	3920000
2022 – 2023	295	15500	4572500
2023 – 2024	310	16500	5115000

NRI Institute of Technology


N. MADHAVA RAO
Administrative Officer


Dr. C. NAGA BHASKAR

PRINCIPAL
NRI Institute of Technology
Pothavarappadu (V), Agiripalli

NRI INSTITUTE OF TECHNOLOGY		
(Sponsors Sri Durga Malleswari Educational Society)		
Pothavarappadu(V),(Via)Nunna, Agiripalli(M)-521212 Krishna Dt.		
VoucherDate	Narration	DebitAmount
SA - Salary Advance		
04.04.2018	Paid to S Krupa rao for March month	968
	salary differance amount	
04.10.2018	Paid to T Nagaraju for April month	3,000.00
	salary advance	
04.10.2018	Paid to Ramesh for salary advance	2,000.00
	through A.O.sir	
04.11.2018	Paid to Anjaneya bhattar for salary	7,000.00
	advance	
17/04/2018	Paid to S Mallikharjuna rao Driver for	3,000.00
	March month salary advance	
21/04/2018	Paid to Narasimha attender for April	500
	month salry advance	
24/04/2018	paid to P.Sarath Electrician for April	5,000.00
	month salary advance	
26/04/2018	paid to J.Rama Devi sweeper for april	5,000.00
	month salary advance	
27/04/2018	paid to P.Babu driver for April month	3,000.00
	salary advance	
30/04/2018	paid to V.Venkata rao food courtfor	3,000.00
	April month salary advance	
05.09.2018	paid to P.Gowthu for April month Salary	5,000.00
	advance through kalyani (Project fee 5-	
	5-18)	
14/05/2018	Paid to Nagaraju for May month salary	3,000.00
	advance	
15/05/2018	Paid to Mr. S. A. Rehaman for April	15,000.00
	month salary advance	
15/05/2018	Paid to Pallavi for May month salary	5,000.00
	advance	
17/05/2018	paid to anil krishna for may month	3,000.00
	salary advance	
18/05/2018	paid to kruparao for May month salary	1,000.00
	advance through AO sir	
22/05/2018	paid to Uma mahesh libraian for May	1,000.00
	month salary advance	
22/05/2018	paid to M.Srinivasa rao driver for May	4,000.00
	salary advance	
22/05/2018	paid to Naga Pallavi Pharmacy for may	5,000.00
	month salary advance	
24/05/2018	paid to N.Satyam Driver for May Month	2,000.00
	salary advance	
06.05.2018	Paid to Anil krishna for salary advance	1,000.00
06.07.2018	Paid to Raghu canteen for May month	4,000.00
	salary advance through Naresh	
06.07.2018	Paid to K Kiran electrician for May	1,000.00

	month salary advance	
06.07.2018	Paid to N Yohan security for salary advance	10,000.00
06.09.2018	Paid to P Babu for May month salary advance	3,000.00
06.12.2018	Paid to Adapa Madhuri June month salary advance	8,000.00
14/06/2018	Paid to Anjaneya bhattar for May month salary advance	5,000.00
14/06/2018	Paid to K Venkateswara reddy Mech., for May month salary advance	8,000.00
18/06/2018	Paid to Saranala Ramababu driver for salary advance	10,000.00
19/06/2018	Paid to Mullangi Vijaya lakshmi Food court for June month salary advance	5,000.00
23/06/2018	paid to Anil Krishna for june month salary advance	2,000.00
27/06/2018	paid to P.Sarath for June month salary advance	500
29/06/2018	Paid to P Babu for June month salary advance	10,000.00
30/06/2018	Paid to Anil krishna for June month salary advance	2,000.00
07.05.2018	Paid to Kota Klran pharmacy for June month salary advance	5,000.00
07.06.2018	Paid to Naresh for June month salary advance through A.O.sir	15,000.00
07.07.2018	paid to K.P.Sarma T&P cell for july month salary advance	20,000.00
07.09.2018	Paid to Venkata rao Food court for July month salary advance through A.O.sir	6,000.00
14/07/2018	paid to P.Babu for july month salary advance	5,000.00
17/07/2018	paid to G.Lakshmi attender for july month salary advance (1000 x3)	3,000.00
18/07/2018	paid to R.peddi ranga rao scavenger for july month salary advance	2,000.00
19/07/2018	Paid to Anjaneya Bhattar priest for July month salary advance	12,000.00
20/07/2018	paid to M.Satyam driver for july month salary advance	2,000.00
25/07/2018	Paid to Kareem for July month salary advance	1,000.00
26/07/2018	Paid to Kruparao for salary advance through A.O.sir	2,000.00
26/07/2018	Paid to Anil krishna for salary advance through A.O.sir	1,500.00
26/07/2018	Paid to Venkat rao food court for Salary advance through A.O.sir	5,000.00
27/07/2018	paid to G.V.Subba Rao attender for july	2,000.00

	month salary advance	
28/07/2018	paid to U.Naresh for July month salary advance through AO sir	20,000.00
08.09.2018	paid to P.Babu driver for salary advance	3,000.00
13/08/2018	paid to P.Sarath electrician for autust month salary advance	500
14/08/2018	paid to G.Nagendra babu DEO for salary advance pupose	15,000.00
14/08/2018	Paid to Naga raju dridver for autust month salary advance	10,000.00
18/08/2018	paid to S.Rambabu driver for autust month salary advance	6,000.00
21/08/2018	paid to Sk.karim driver for autust month salary advance	3,000.00
21/08/2018	paid to jeeva kishore driver for autust month salary advance	3,000.00
23/08/2018	paid to uma mahesh libirian for august month salary advance	1,000.00
23/08/2018	paid to S.V.Ramana driver for august month salary advance	10,000.00
23/08/2018	paid to nagaiah kesarapalli security for salary advance	3,000.00
29/08/2018	paid to K.Narasimha chari driver for august month salary advance	1,000.00
09.01.2018	paid to P.Babu driver for august month salary advance	5,000.00
09.04.2018	paid to G Rama Devi Attender for September month salary Advance through A O Sir	10,000.00
09.05.2018	paid to P.Ramesh Driver for September month salary advane	20,000.00
09.05.2018	paid to K.Kiran babu electricial for september month salary advance	2,600.00
09.12.2018	paid to P Babu driver bus no 6 salary advance for september-18	4,000.00
18/09/2018	paid to K.Kiran pharmacy attender for swptember month salary advance	3,000.00
19/09/2018	paid to A.ramesh driver for september month salary advance through AO sir	2,000.00
22/09/2018	paid to B.Venkateswara rao driver for September month salary advance	2,000.00
22/09/2018	paid to P.Gowthu PD for septmenber month Salary advance	20,000.00
22/09/2018	paid to T Naga Raju driver for salary advance for september -2018	5,000.00
22/09/2018	paid to D.narendra electrician for september month salary advance	2,000.00
25/09/2018	paid to P Sarath for salary advance for september -18	500

25/09/2018	Paid to P Babu driver bus no 6 salary advance for september-18	2,000.00
26/09/2018	paid to S Ram Babu driver for September month salary advance	8,000.00
26/09/2018	paid to K P Sarma garu for sept-18 salary advance	20,000.00
26/09/2018	paid to Sk Karim driver for salary advance for sept-18	2,000.00
27/09/2018	paid to V.Ravi Cleaner for september month salary advance	3,000.00
27/09/2018	paid to K Srinivasa Rao driver bus no 33 for salary advance for sept-18	2,000.00
29/09/2018	Paid to M Anil Krishna for salary advance for sept-18	2,000.00
29/09/2018	paid to S Mallekharjuna Rao driver bus no 31 salary advance for sept-18	2,000.00
10.01.2018	paid to T Jaya Attender for salary advance for sept-18	1,000.00
10.01.2018	Paid to B Suresh driver bus no 17 salary advance for sept-18	2,500.00
10.04.2018	Paid to K Kiran Babu electrician for salary advance for sept-18	3,000.00
10.04.2018	pAID to M Anil Krishna for salary advance for sept-18	3,000.00
10.06.2018	paid to N Srikanth new tractor driver salary advance Oct - 18	1,000.00
15/10/2018	Paid to P Babu driver bus no 6 for October month salary advance	3,000.00
16/10/2018	Paid to Saranala Ram Babu driver for salary Advance for October -18	8,000.00
16/10/2018	paid to N.Yohan security for october month salary advance	2,000.00
23/10/2018	Paid to M Anil Krishna for October salary advance	3,000.00
23/10/2018	Paid to G Lakshmi attender for october salary advance payment	5,000.00
24/10/2018	Paid to M Raghu cook for salary advance for October - 18	1,500.00
25/10/2018	Paid to T Naga Rahu driver October -18 salary Advance	5,000.00
25/10/2018	Paid to S Venkateswara Rao EEE dept DEO for October - 18 salary advance	5,000.00
26/10/2018	paid to S.Krupa Rao October month Salary advance through AO sir	1,000.00
26/10/2018	paid to K.Ravindra for october month salary advance	1,000.00
29/10/2018	paid to V.Vijay driver for October month salary advance through AO sir	2,000.00
30/10/2018	Paid to P Umamahesh for October - 18 salary advance	5,000.00

30/10/2018	Paid to K Srinivasa Rao driver bus no	4,000.00
	33 for October - 18 salary advance	
30/10/2018	Paid to P Jeevan Kishore driver lbus	3,000.00
	no 25 for October - 18 salary advance	
31/10/2018	paid to P.Sai chandu Mech dept.lab asst.	1,000.00
	for October month salary advance	
11.01.2018	paid to subba rao attender for october	1,000.00
	month salary advance	
13/11/2018	paid to K.P.Sarma for octoberr month	10,000.00
	salary advance	
22/11/2018	Paid to P Babu driver bus no 6 for	2,000.00
	November - 18 salary advance	
24/11/2018	Paid to S Karim driver bus no 48 for	2,000.00
	November Salary Advance	
26/11/2018	Paid to Jutu Bhavani Scavenger for	3,000.00
	November - 18 salary Advance	
27/11/2018	paid to Y.Srinu Dobi for november	2,000.00
	month salary advance advance	
27/11/2018	paid to T.naga raju for november month	3,000.00
	salary advance	
28/11/2018	paid to S.Gopi Mech.dept. DEO for	1,000.00
	november month salary advance	
29/11/2018	paid to S.Venkateswara rao EEE DEO for	7,000.00
	november month salary advance	
12.01.2018	paid to M.Chinna dirver for novermer	2,000.00
	month salary advance	
12.03.2018	paid to hema lakshmi attender for	3,000.00
	novermber month salary advance	
12.04.2018	paid to narashima attender for	200
	novermber month salary advance through	
	AO sir	
12.05.2018	paid to P.Babu for December month	7,000.00
	salary advance	
12.10.2018	paid to K.Ravindra for december month	3,000.00
	salary advance	
19/12/2018	Paid to I Rajani scavenger for December	5,000.00
	- 18 salary advance	
22/12/2018	Paid to P Babu driver bus no 6 for	6,000.00
	December-18 Salary Advance	
24/12/2018	Paid to M Madhu (petrol Bunk) for	8,000.00
	December-18 salary advance through AO Si	
	r	
24/12/2018	Paid to M Chinna driver bus no 35 for	2,000.00
	December - 18 salary advance	
24/12/2018	Paid to K Nagaiah cleaner for December -	2,000.00
	18 Salary advance	
26/12/2018	Paid to Sk Karim driver bus no 48 for	2,000.00
	December - 18 salary Advance	
31/12/2018	Paid to P Babu driver bus no 6 for	2,000.00
	December - 18 Salary Advance	

01.12.2019	paid to S.kruparao Driver for January month salary advance through AO sir .	2,000.00
01.12.2019	paid to M.Venkata Ratnam Electrician for January month salary advance through AO sir	2,000.00
01.12.2019	paid to Jamalaiah Scavenger for January month salary advance through AO sir	1,000.00
01.12.2019	paid to V. Hema lakshmi attender for january month salary advance through AO sir	4,000.00
01.12.2019	paid to G.V.subba rao Attender for january month salary advance through AO sir	5,000.00
21/01/2019	Paid to M Chinna driver bus no 35 for January salary advance	3,000.00
23/01/2019	Paid to Sk Karim driver bus no 48 for January salary Advance	2,000.00
23/01/2019	Paid to K Srinivasa Rao driver bus no 33 for January salary advance	3,000.00
24/01/2019	Paid to B Suresh driver bus no 17 for January - 19 salary advance	5,000.00
25/01/2019	Paid to Vijay driver for January - 19 salary Advance	2,000.00
26/01/2019	Refunded cash from Vijay Driver salary advance of January - 19	
30/01/2019	paid to A.Ramesh Driver for january month Salary advance Through AO sir	2,500.00
02.02.2019	Paid to P Babu driver bus no 6 for January - 19 Salary Advance	2,000.00
02.08.2019	Paid to Rama Devi (Juvva Srinu hospital expenses) for February - 19 salary advance through Hema Lakshmi	10,000.00
13/02/2019	Paid to P Babu for February month salary advance	4,000.00
15/02/2019	Salary advance paid to N Yohan security for the month of February	3,000.00
19/02/2019	Paid to Sk. Babu bus 39 driver for Salary advance	10,000.00
20/02/2019	Paid to M Raghu canteen for february month salary advance	1,000.00
21/02/2019	Paid to N Satyam for February month salary advance	5,000.00
21/02/2019	Paid to Uma mahesh for February month salary advance	500
21/02/2019	Paid to M Chinna for February month salary advance	3,000.00
27/02/2019	Paid to T Anil krishna for salary advanc e	2,000.00
27/02/2019	Paid to Reddy Ranga rao for salary	1,000.00

	advance	
27/02/2019	Paid to B Suresh bus 17 driver for salary advance	4,000.00
27/02/2019	Paid to S Mallikharjuna rao for bus 31 driver for salary advance	2,000.00
27/02/2019	Paid to Kareem for salary advance purpose	2,000.00
28/02/2019	Paid to P Sarath for February month salary advance	1,000.00
28/02/2019	Paid to MSSS Srinivas for February month salary advance	5,000.00
03.02.2019	Paid to P Kishore driver for february month salary advance	3,000.00
03.08.2019	Paid to G V Subba rao for March month salary advance	1,000.00
14/03/2019	paid to Narasimha attender for salary advance through AO sir	200
15/03/2019	Paid to Kopuri Srinivasa rao 46 driver for March month slary advance	5,000.00
19/03/2019	Paid to Raghu canteen for March month salary advance	2,000.00
21/03/2019	Paid to Ravindra driver for march month salary advance	1,000.00
21/03/2019	Paid to K Krishna rao for Salary advance	10,000.00
21/03/2019	Paid to M Chinna for March month salary advance	2,000.00
23/03/2019	Paid to T Nagaraju for March month salary advance	5,000.00
25/03/2019	Paid to P Suresh for march month salary advance	3,000.00
25/03/2019	Paid to P Anil kumar for March month salary advance	2,500.00

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VoucherDate	Account Id	Narration	DebitAmount
SA - Salary Advance			
18/04/2019	CASH	paid to A.Madhuri Mechanical de[t., for March month salary advance	5,000.00
18/04/2019	CASH	Paid to K Venkateswara reddy Mech., for march month salary advance	5,000.00
20/04/2019	CASH	paid to M.Raghu canteen for april month salary advance	5,000.00
22/04/2019	CASH	paid to K.P.Sarma T&P Cell for march month salary advance	10,000.00
22/04/2019	CASH	paid to G.V.Subba rao for april month salary advance	2,000.00
24/04/2019	CASH	Paid to T Naga raju for April month salary advance	3,000.00
05.06.2019	CASH	Paid to P Kanchana pharmacy for March month salary advance through Ratna kumar i	10,000.00
05.07.2019	CASH	Paid to M Chinna for April month salary advance	2,000.00
05.07.2019	CASH	Paid to P Babu for April month salary advance	2,000.00
13/05/2019	CASH	Paid to B Bala krishna for April month salary advance	10,000.00
17/05/2019	CASH	paid to Ch.Naga Bhaskar principal sir salary advance	1,00,000.00
18/05/2019	CASH	paid to S.Kruparao for salary advance through AO sir	500
20/05/2019	CASH	paid to V.Jacob security guard for May month salary advance	2,000.00
21/05/2019	CASH	paid to K.Krishna Rao Driver Bus no.15 for May month salary advance (Gollapudi parking purpose)	16,000.00
23/05/2019	CASH	Paid to R.Ranga Rao scavenger for May month salary advance	1,000.00
27/05/2019	CASH	Paid to S Rambabu for salary advance	10,000.00
29/05/2019	CASH	paid to Sk.Karim driver for May month salary advance	2,000.00
31/05/2019	CASH	Paid to P Sarath electrician for salary advance	500
06.04.2019	CASH	Paid to K Srinivasa rao for May month salary advance	2,000.00
06.10.2019	CASH	Paid to J Rama devi for salary advance through A.O.sir	6,000.00
06.10.2019	CASH	Paid to V Vijay for May month salary advance	10,000.00
06.12.2019	CASH	Paid to G V Subbarao for June month	2,000.00

		salary advance	
18/06/2019	CASH	Paid to P Babu for June month salary advance	10,000.00
19/06/2019	CASH	paid to Sk,.Karim driver for june month salary advance (5X2000)	10,000.00
20/06/2019	CASH	Paid to S Rambabu for salary advance	10,000.00
20/06/2019	CASH	Paid to G V Subba rao for salary advance	10,000.00
24/06/2019	CASH	Paid to S Mallikharjuna rao driver for June month salary advance	2,000.00
25/06/2019	CASH	Paid to Boyapati Sreenu for salary advance	5,000.00
26/06/2019	CASH	paid to M.chinna for June month salary advance payment	5,000.00
26/06/2019	CASH	Paid to Bandi suresh driver bus no.17 for june month salary advance	3,000.00
28/06/2019	CASH	Paid to K Ravindra for June month salary advance	2,000.00
29/06/2019	CASH	paid to P.sarath electrician for June month salary advance	2,000.00
29/06/2019	CASH	Paid to Komati Srinivasa rao for June month salary advance	2,000.00
07.02.2019	CASH	paid to P.Ramesh driver for june month salary advance	10,000.00
07.03.2019	CASH	Paid to Anil krishna for salary advance	10,000.00
07.03.2019	CASH	Paid to M Baji babu driver for salary advance	3,000.00
07.03.2019	CASH	Paid to P Kishore driver for June month salary advance	5,000.00
07.11.2019	CASH	Paid to Anil krishna for July month salary advance	10,000.00
13/07/2019	CASH	Paid to M Baji babu driver for salary advance	1,000.00
19/07/2019	CASH	Paid to M Chinna for salary advance	2,000.00
20/07/2019	CASH	Paid to Satyam for salary advance	2,000.00
20/07/2019	CASH	Paid to Uma mahesh for salary advance	1,000.00
20/07/2019	CASH	Paid to M Raghu canteen for salary advance	1,000.00
22/07/2019	CASH	Paid to B Suresh driver for July salary advance	3,000.00
25/07/2019	CASH	Paid to Bala krishna for salary advance through A.O.sir	10,000.00
27/07/2019	CASH	Paid to Reddy Ranga rao for Junly month salary advance	1,000.00
29/07/2019	CASH	Paid to Naga raju for july month salary advance	2,000.00
08.01.2019	CASH	Paid to Krupa rao for July month salary advance through A.O.sir	2,000.00
08.05.2019	CASH	Paid to R Narasimha for July month salary advance	2,000.00

08.05.2019	CASH	Paid to J Ramadevi sweeper for JULY month salary advance	6,000.00
16/08/2019	CASH	Paid to Krupa Rao for August month salary advance	5,000.00
20/08/2019	CASH	Paid to Reddy rangarao for august month salary advance	1,000.00
22/08/2019	CASH	Paid to J Rama devi for August month salary advance	2,000.00
24/08/2019	CASH	Paid to Ravindra for August month salary advance	1,000.00
26/08/2019	CASH	Paid to Raghavendra rao for August month salary advance	5,000.00
26/08/2019	CASH	Paid to P Kishore for August salary advance	3,500.00
26/08/2019	CASH	Paid to Pavan varma for salary advance through A.O.sir	2,000.00
27/08/2019	CASH	Paid to K Srinivasa rao for August month salary advance	2,000.00
27/08/2019	CASH	Paid to B Suresh for August month salary advance	3,000.00
27/08/2019	CASH	Paid to Munvar pasha for alary advance	5,000.00
28/08/2019	CASH	paid to T.Pavan Kumar Varma T&P Cell for August month salary advance	4,000.00
30/08/2019	CASH	Paid to M Chinna for August month salary advance	2,000.00
30/08/2019	CASH	Paid to S Rambabu for salary advance through Chairman sir	10,000.00
09.03.2019	CASH	Paid to V Vijay driver for August - 19 salary Advance payment	10,000.00
09.04.2019	CASH	Paid to T Naga raju for August month salary advance	5,000.00
09.05.2019	CASH	Paid to P Sarath electrician for August month salary advance	1,000.00
09.09.2019	CASH	paid to V.Vijay driver for september month salary advance payment	3,000.00
09.11.2019	CASH	Paid to Bala krishna for September month salary advance	15,000.00
09.11.2019	CASH	Padi to Reddy Ranga rao for September month salary advance	500
13/09/2019	CASH	Paid to V Vijay for salary advance	5,000.00
17/09/2019	CASH	Piad to Kishore for salary advance	5,000.00
18/09/2019	CASH	paid to koteswaram electrician for september month salary advance	5,000.00
18/09/2019	CASH	paid to komati srinivasa rao driver for september month salary advance	2,000.00
18/09/2019	CASH	paid to B.Suresh bus no.17 driver for september month salary advance (2x2500)	5,000.00
19/09/2019	CASH	Paid to M Chinna for September month salary advance	2,000.00
20/09/2019	CASH	Paid to Kareem for September month	3,000.00

		salary advance	
20/09/2019	CASH	Paid to Parvathi sweeper for salary advance	300
21/09/2019	CASH	Paid to Govinda rao for September month salary advance	5,000.00
21/09/2019	CASH	Paid to N Yohan for september month salary advance	1,000.00
26/09/2019	CASH	Paid to Mallikharjuna rao for september month salary advance	2,000.00
27/09/2019	CASH	Paid to B Venkanna for September month salary advance	3,000.00
28/09/2019	CASH	paid to P Gowthu for sep month salary advance	5,000.00
17/10/2019	CASH	paid to P.babu driver for october month salary advance	4,000.00
17/10/2019	CASH	Paid to Karim for October month salary advance	3,000.00
19/10/2019	CASH	paid to N.yohan for october month salary advance	1,000.00
19/10/2019	CASH	Paid to B Suresh for October month salary advance	5,000.00
19/10/2019	CASH	Paid to Juvva Rama devi for October month salary advance through A.O..sir	3,000.00
22/10/2019	CASH	paid to G.V.subba rao Attender for october month salary advance	5,000.00
22/10/2019	CASH	paid to M.chinna bus no.35 for october month salary advance	3,000.00
22/10/2019	CASH	paid to P.Jeevan Kishore bus no.37 for october month salary advance	5,000.00
25/10/2019	CASH	paid to Komati srinivasa rao driver for october month salary advance	2,000.00
11.01.2019	CASH	paid to boggavarapu venkata ramana sweeper for october month salary advance	2,000.00
11.02.2019	CASH	Paid to Krupa rao for October month salary advance	2,000.00
11.08.2019	CASH	Paid to G Malyadri for October month salary advance	5,000.00
11.12.2019	CASH	paid to R.pedda ranga rao scavenger for november month salary advance	500
14/11/2019	CASH	Paid to Jamalaiah for November month salary advance	2,000.00
29/11/2019	CASH	Paid to P Babu for November month salary advance	2,000.00
30/11/2019	CASH	P`aid to J Rama devi for November month salary advance	1,000.00
12.03.2019	CASH	Paid to Karim for salary advance purpsoe	1,500.00
12.06.2019	CASH	Paid to J Rama devi sweeper for November month salary advance	500
19/12/2019	CASH	Paid to J Srinivas arao canteen for salary advance	1,000.00

19/12/2019	CASH	Paid to R Ranga rao scavenger for salary advance	1,000.00
23/12/2019	CASH	Paid to Subba rao for salary advance	5,000.00
23/12/2019	CASH	Paid to M Govindarajulu Driver Bus no 38 for Salary Advance for December - 19	2,000.00
28/12/2019	CASH	Paid to Kareem for december month salary advance	1,000.00
30/12/2019	CASH	paid to Reddy pedda jamalaiah scavenger for december month salary advance	1,000.00
01.03.2020	CASH	Venkataratnam for January month salary advance through A.O.sir (should be refundable)	5,000.00
01.11.2020	CASH	Paid to Juvva Srinivasa rao for January month salary advance	2,000.00
01.11.2020	CASH	Paid to GV Subba rao for January month salary advance	5,000.00
01.11.2020	CASH	Paid to M Raghu canteen for January month salary advance	1,000.00
29/01/2020	CASH	paid to Reddy pedda ranga rao scavenger for january month salary advance	1,000.00
02.10.2020	CASH	Paid to P Ramesh for February month salary advance through A.O.sir	2,000.00
03.02.2020	CASH	Paid to B Bala krishna (student fee not received)	6,000.00
03.03.2020	CASH	Paid to M Govinda raju for February month salary advance	1,000.00
03.10.2020	CASH	Paid to P Ramesh for February month salary advance through A.O.sir	2,000.00
03.10.2020	CASH	Paid to J Ramadevi sweeper for February month slary advance through A.O.sir	6,000.00
18/03/2020	CASH	paid tod K.Srinivasa rao bus no.47 for march month salary advance	1,000.00

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VoucherDate	AccountId	Narration	DebitAmount
SA - Salary Advance			
18/09/2020	CASH	paid to P.Bala Gangadhar tilak temple priest for salary advance	11,000.00
31/12/2020	CASH	Paid to Ch Lova raju for salary advance	5,000.00
01.04.2021	CASH	paid to P.Suresh Driver for salary advance payment	5,000.00
18/01/2021	CASH	paid to Gopi electrician for salary advance payment	10,000.00
20/01/2021	CASH	Paid to Kasulu hostel for salary advance	1,000.00
22/01/2021	CASH	Paid to P Suresh for salary differance amount	5,000.00
13/02/2021	CASH	Paid to GV Subba rao for salary advance	5,000.00
25/02/2021	CASH	Paid to Kareem for salary advance	3,000.00
25/03/2021	CASH	Paid to J Ramadevi sweeper for salary advance	3,000.00

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SA - Salary Advance		
18/08/2021	Paid to P Ramesh Driver for Salary Advance	10,000.00
09.08.2021	Paid to Juvva Ramadevi sweeper for August month salary advance	3,500.00
09.09.2021	Paid to S Kruparao for salary advance (bike accident purpose total 15k)	7,500.00
12.07.2021	Paid to Subba rao for salary advance through Sambasiva rao	5,000.00
13/12/2021	paid to P.parvathi for december month salary advance	1,000.00
19/03/2022	Paid to Juvva Srinivasa rao canteen for salary advance throguh Rama devi	1,000.00
24/03/2022	Paid to Ch Lova raju bus 33 driver for salary advance	5,000.00
30/03/2022	Paid to K Nagayya for salary advance through Sambasiva rao	2,000.00
30/03/2022	Paid to P Babu for salary advance through Sambasiva rao	1,500.00

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VoucherDate	AccountId	Narration	DebitAmount
SA - Salary Advance			
15/04/2023	CASH	Paid to P Sai Chand Mech DEO for salary advance	1,000.00
05.08.2023	CASH	Paid to M Adalf Asst. Prof. for CSE dept. for Salary advance	10,000.00
24/08/2023	CASH	Paid to K Dhana Srinivasa Rao for salary advance	3,000.00
16/09/2023	CASH	Paid to P Sai Chand for Salary Advance	1,000.00
20/09/2023	CASH	Paid to N Yohan (Security) for salary advance	2,000.00



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NRIT/5.5.3/RC 01

Office of the Principal

Date : 10/12/2023

CIRCULAR

Atten : For all the Women Faculty & Staff Members and Girl students.

This is to inform all the concerned that GYM (for Ladies) is established and is ready for use, in the AIML Block, from today onwards. Hence all the interested members are informed to pay an amount of Rs. 300/- per month and get a card for usage.

All the HoD's, class Teachers and Counselors are informed to encourage the students for good health and physical fitness.


Dr. C. NAGA BHASKAR
PRINCIPAL
NRI Institute of Technology
Pothavarappadu (V), Agiripalli (M)

Copies to :

1. IQAC
2. All Staff & HoD's
3. All classes – to be read in classes.
4. Notice Boards.
5. A.O.
6. Master file.