



NRI INSTITUTE OF TECHNOLOGY

(AUTONOMOUS)

(Affiliated to JNTUK, Kakinada :: Approved by AICTE, New Delhi, ISO 9001 : 2008 Certified)

(An ISO 9001 : 2015 Certified Institution)

Pothavarappadu (V), (Via) Nunna, Agiripalli (M), Pin - 521 212, Krishna Dist., A.P.

Date : 01/06/2022

Committee Members

TRANSPORT COMMITTEE

Dr. C. NAGA BHASKAR	:	Chairman
Mr. N. Madhava Rao	:	Convener
Mr. Ch. Murali Krishna	:	Member
Mrs. D. Sunitha	:	Member
Mrs. V. Kalyani	:	Member
Mr. K. Venkateswara Prasad	:	Member
Mr. Ch. Swathi	:	Member
Mr. K. Venkata Kishore	:	Member
Mr. O.N.V.P. Bhagavan Kumar	:	Member
Mrs. J. Gananasri	:	Member
Mr. V.V. Sambaiva Rao	:	Incharge

Guidelines

- 1 Allocation of bus to a particular driver is the responsibility of Transport Incharge. During the driver's absence suitable alternative must be arranged by the Incharge from among the spare drivers.
- 2 All the buses must be kept in running condition and cleanliness must be ensured by the Transport Incharge. He should conduct check up of the vehicles at regular frequent intervals.
- 3 Transport Incharge should ensure that drivers should stick to speed governors provided in the vehicles giving priority to safe driving.
- 4 Any breakdown of a bus enroute to college or return, drivers should immediately inform the Transport Incharge. He, in turn, must inform the Administrative Officer to seek his instructions and act accordingly. Students travelling in the buses must be adjusted in the other buses.
- 5 Drivers should stick to the route allotted to the bus and must not deviate. However, in exigencies, they can seek approval of Transport Incharge duly informing him the situation faced by them.
- 6 Drivers should cooperate with Transport Department officials whenever they are asked for and they should present all the requisite permissions / approvals / licenses, etc.
- 7 Transport Incharge should ensure that drivers should always be present in uniform prescribed to them
- 8 Drivers should ensure that students with valid bus pass issued by the college only are allowed to travel
- 9 Drivers should ensure that their conduct with students must be decent and in pleasing manner
- 10 Transport Incharge should ensure that all buses are having proper permissions / approvals / insurance. Expiry of any of the requisite must be informed to Administrative Officer at least one week ahead of the lapse.
- 11 Drivers should ensure tyre pressure, battery condition, diesel balance, step-in tyre, etc are checked on daily basis.
- 12 Any tussle between students in the bus must be informed to Administrative Officer, duly stopping the bus then and there.


Dr. C. NAGA BHASKAR
PRINCIPAL

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Pothavarappadu (V), Agiripalli (M)

INCHARGE