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Dr. C. NAGA BHASKAR
CHAIR PERSON

Date: 16.07.2017

PROCEEDINGS OF THE 11th INTERNAL QUALITY ASSURANCE CELL (IQAC)
MEETING OF NRI INSTITUTE OF TECHNOLOGY, HELD AT 10.00 A.M. ON 16.07.2017

1. Dr. C. Naga Bhaskar, Principal

2. Dr. M.V.N. Sarma, Director

3. Dr. K.V. Sambasiva Rao, Dean

4. Dr. D. Kailasa Rao, Dean

5. Dr. N. Sambasiva Rao, EEE HOD

6. Prof. R. Sunitha, ECE Dean

7. Prof. B. Mouleswara Rao, MCA HOD

8. Prof. V. Sudhakara Rao, IT HOD

9. Prof. R.Vijaya Krishna, Mechanical HOD

10. Prof. M. Babu Prasad, BS&H HOD

11. Mr. D. Rama Krishna, Managing Director. Efftronics Limited,Vijayawada.

12. Dr. V. Suryanarayana, Co-ordinator, IQAC

13. Mr. K. Saketh,
    Final year / Department Computer Science and Engineering
    Nominee of Student

S.No	SUBJECT	RESOLUTION
1	Welcome	Our Principal, Chairman IQAC welcomed the gathering.
2.	Approval of the Previous meeting minutes	The previous meeting minutes and the action taken report for the previous meeting were discussed among the members and the minutes was approved by the members.
3	Presentation of the report on the Current status by Coordinator, IQAC	The report on the programmes conducted, publications and the achievements of the faculty and students from 16.04.16 to 16.07.16 was presented. The following points were expressed by the members while the report was presented. 1. Feedback for all the training programs are to be collected and if it is good, to be offered once again. 2. Training for the students in their core subjects for all the departments should be given. 3. Awareness must be created for the NPTEL courses. This time 108 students registered for the online courses till 16.07.16. 4. Departments must conduct atleast one 3/5 days FDP during winter/summer vacation. The proposal to conduct FDP should be sent to the management in advance to get approval. 5. Faculty who attended workshop or FDP in Tier I institutions like IIT and NIT should conduct peer enablement programme in the department.
4	Action Plan for the year	To improve the student performance in academic and Placement activities. To improve the quality of research by faculty and students and innovation.
5	Self Evaluative Report of the Departments	Most of the departments have identified following weakness and challenges: • Department-level entrepreneurship development initiatives • consultancy and funded projects
6	Other Suggestions from the IQAC members	1. Students representative meeting to be conducted once in a month for IQAC. 2. Special Software is to be developed for result analysis. Programme wise graduation percentage (first time) starting from the first batch – till present to be analyzed. It must be done separately for lateral entry students. 3. Result analysis of first internal test must be done and effective steps to be planned to improve the quality of teaching and learning. 4. Mentor-Mentee system must be followed up and strengthened. 5. Parent Teachers meeting will be on 20.08.2017 for the second, third and final year students. 6. Library should purchase books on futuristic technologies for the departments. The HoDs give the list of books with order of priority.
7	Teaching - Learning and Evaluation:	To disseminate Information relating to admission process and norms through website. To Create Staff and Student profile – MIS Mentors to submit the reports about the Mentees performance once the results are declared. To circulate Academic Calendar prior to the commencement of each semester through website To publish PEO and PO of the departments on our website.

		To create a common course plan template to be published in our college website. To upload university questions with answers in the college website. Periodical follow up report from department website in charges. Participation/ Presentation of research papers in university/ state/ National / International conferences/ workshops/seminar is mandatory To communicate Examination procedures and rules to the students through website.
8	Vote of Thanks	The IQAC chairman proposed vote of thanks.

IQAC Coordinator

PRINCIPAL

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Dr.C.NAGA BAHSKAR
Chairperson, IQAC

PROCEEDING'S OF THE 12th INTERNAL QUALITY ASSURANCE CELL (IQAC)
Date: 21-09-2017, Time: 11 A.M. Venue: Principal Chamber, Main Block

The following members attended the meeting

S.No	Name	Designation	Position
1	Dr.C.NAGA BHASKAR	Principal	Chairperson, IQAC
2	Dr.M.V.N SARMA	Director	Member
3	Dr.D.KAILASA RAO	Dean	Member
4	Dr.N.SAMBASIVA RAO	Head of Department – E.E.E	Member
5	Dr.G.DEVENDRA RAJA	Head of Department – B.S&H	Member
6	Mr.P.NARENDRA BABU	Head of Department – CIVIL	Member
7	Dr.K.PRASADA RAO	Head of Department – M.E	Member
8	Dr.K.KRISHNA MURTHY	Head of Department – E.C.E	Member
9	Dr.K.V.SAMBASIVA RAO	Head of Department – C.S.E	Member
10	Prof.K.SWATHI	Head of Department – I.T	Member
11	Mr.B.MOULESWARA RAO	Head of Department – M.C.A	Member
12	Mr.D.RAMA KRISHNA	Managing Director, Efftronics Ltd.	Nominee of Industrialist
13	Mr.R.VIJAY KRISHNA	Associate Professor, NRIIT	Co-ordinator, IQAC

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SNo	Subject	Resolution
1	Welcome	Chairman of IQAC welcome the gathering
2	Approval of the previous meeting minutes	The previous meeting minutes and the action taken report for the previous meeting were discussed among the members and the minutes was approved by the members
3	Deputation of IQAC Co-ordinator	Mr.R.Vijay Krishna is deputed as IQAC Co-ordinator w.e.f 21-09-2017
4	Action plan of the year	1. To follow online mode of attendance monitoring system from A.Y 2018-2019 2. To improve the student performance in academic and placement activities. 3. To improve the Quality of research by faculty. 4. To encouarge students to take up internship and active participation in cocurricular activities. 5. To distribute, compile and collect all the department data through Deprtment Co-ordinators (sub-committee members) 6. Syllabus coverage monitoring 7. Resolved that the concurrence of the IQAC is mandatory with regards to the duly filled in API forms submitted by the faculty members. 8. Continuous in-service training shall be provided to the members of faculty through various platforms. 9. To promote more innovative and best practices 10. Mentor-Mentee system must be followed up and strengthened. 11. To circulate Acedemic Calendar prior to the

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		commencement of each semester through website and notice boards.
		12. Departments must conduct quality enhancing programmes for faculty
		13. Development of dynamic and challenging curriculum as bridge between academia and industry through MoU's and training.
		14. To promote e-learning and to use innovative methods of teaching in the classrooms.
		15. All the departments and cells shall prepare the monthly reports based on various activities organized by them and the report to IQAC for information.
5	Other matters with the permission of the chair	Since there is no other matter to discuss, the meeting came to end
6	Vote of Thanks	IQAC chairman proposed vote of thanks

IQAC Co-ordinator

Principal

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Dr.C.NAGA BAHSKAR
Chairperson, IQAC

PROCEEDING'S OF THE 13th INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 13-11-2017, Time: 11 A.M. Venue: Principal Chamber, Main Block

The following members attended the meeting

S.No	Name	Designation	Position
1	Dr.C.NAGA BHASKAR	Principal	Chairperson, IQAC
2	Dr.M.V.N SARMA	Director	Member
3	Dr.D.KAILASA RAO	Dean	Member
4	Dr.N.SAMBASIVA RAO	Head of Department – E.E.E	Member
5	Dr.G.DEVENDRA RAJA	Head of Department – B.S&H	Member
6	Mr.P.NARENDRA BABU	Head of Department – CIVIL	Member
7	Dr.K.PRASADA RAO	Head of Department – M.E	Member
8	Dr.K.KRISHNA MURTHY	Head of Department – E.C.E	Member
9	Dr.K.V.SAMBASIVA RAO	Head of Department – C.S.E	Member
10	Prof.K.SWATHI	Head of Department – I.T	Member
11	Mr.B.MOULESWARA RAO	Head of Department – M.C.A	Member
12	Mr.D.RAMA KRISHNA	Managing Director, Efftronics Ltd.	Nominee of Industrialist
13	Mr.R.VIJAY KRISHNA	Associate Professor, NRIIT	Co-ordinator, IQAC

The following sub-committee members attended the meeting

S.No.	Name	Department	Position
1.	Mr.M.Suneel	Electronics & Communication Engineering	Department Co-Ordinator
2.	Mrs.S.Ramyaka	Electrical & Electronics Engineering	Department Co-Ordinator
3.	MrCh.Surya Kiran	Computer Science & Engineering	Department Co-Ordinator
4.	Mr.Ch.V.Murali Krishna	Information Technology	Department Co-Ordinator
5.	Mr.T.Gopala Rao	Mechanical Engineering	Department Co-Ordinator
6.	Mr.Chenna Kesava Rao	Civil Engineering	Department Co-Ordinator
7.	Mr.Ch.Siva Subrahmanyam	Basic Science & Humanities	Department Co-Ordinator
8.	Mr.K.Chandra Mouli	Master of Computer Applications	Department Co-Ordinator
9.	Mrs.M.Anuradha	Training & Placement Cell	Department Co-Ordinator

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SNo	Subject	Resolution
1	Welcome	Chairman of IQAC welcome the gathering
2	Approval of the previous meeting minutes	The previous meeting minutes and the action taken report for the previous meeting were discussed among the members and the minutes was approved by the members
3	Deputation of Department IQAC Co-ordinators (Sub-Committee Members)	For effective and smooth functioning, the chairperson of IQAC deputed Department IQAC sub-committee members and welcomed them on this occasion. All the sub-committee members of IQAC introduced themselves and expressed their happiness over their nomination as members of IQAC Department coordinators.
4	Action plan of the year	1. To follow online mode of attendance monitoring system from A.Y 2018-2019 2. To improve the student performance in academic and placement activities. 3. To improve the Quality of research by faculty. 4. To encouarge students to take up internship and active participation in cocurricular activities. 5. To distribute, compile and collect all the department data through Deprtment Co-ordinators (sub-committee members) 6. Syllabus coverage monitoring 7. Resolved that the concurrence of the IQAC is mandatory with regards to the duly filled in API forms submitted by the

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		faculty members.
		8. Continuous in-service training shall be provided to the members of faculty through various platforms.
		9. To promote more innovative and best practices
		10. Mentor-Mentee system must be followed up and strengthened.
		11. To circulate Acedemic Calendar prior to the commencement of each semester through website and notice boards.
		12. Departments must conduct quality enhancing programmes for faculty
		13. Development of dynamic and challenging curriculum as bridge between academia and industry through MoU's and training.
		14. To promote e-learning and to use innovative methods of teaching in the classrooms.
		15. All the departments and cells shall prepare the monthly reports based on various activities organized by them and the report to IQAC for information.
5	Other matters with the permission of the chair	Since there is no other matter to discuss, the meeting came to end
6	Vote of Thanks	IQAC chairman proposed vote of thanks

IQAC Co-ordinator

Principal

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Dr.C.NAGA BAHSKAR
Chairperson, IQAC

PROCEEDING'S OF THE 14th INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 20-03-2018, Time: 11 A.M. Venue: Principal Chamber, Main Block

The following members attended the meeting

S.No	Name	Designation	Position
1	Dr.C.NAGA BHASKAR	Principal	Chairperson, IQAC
2	Dr.M.V.N SARMA	Director	Member
3	Dr.D.KAILASA RAO	Dean	Member
4	Dr.N.SAMBASIVA RAO	Head of Department – E.E.E	Member
5	Dr.G.DEVENDRA RAJA	Head of Department – B.S&H	Member
6	Mr.P.NARENDRA BABU	Head of Department – CIVIL	Member
7	Dr.K.PRASADA RAO	Head of Department – M.E	Member
8	Dr.K.KRISHNA MURTHY	Head of Department – E.C.E	Member
9	Dr.K.V.SAMBASIVA RAO	Head of Department – C.S.E	Member
10	Prof.K.SWATHI	Head of Department – I.T	Member
11	Mr.B.MOULESWARA RAO	Head of Department – M.C.A	Member
12	Mr.D.RAMA KRISHNA	Managing Director, Efftronics Ltd.	Nominee of Industrialist
13	Mr.R.VIJAY KRISHNA	Associate Professor, NRIIT	Co-ordinator, IQAC

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SNo	Subject	Resolution
1	Welcome	Chairman of IQAC welcome the gathering
2	Approval of the previous meeting minutes	The previous meeting minutes and the action taken report for the previous meeting were discussed among the members and the minutes was approved by the members
3	Action plan of the year	1. To follow online mode of attendance monitoring system from A.Y 2018-2019 2. To improve the student performance in academic and placement activities. 3. To improve the Quality of research by faculty. 4. To encouarge students to take up internship and active participation in cocurricular activities. 5. To distribute, compile and collect all the department data through Deprtment Co-ordinators (sub-committee members) 6. Syllabus coverage monitoring 7. Resolved that the concurrence of the IQAC is mandatory with regards to the duly filled in API forms submitted by the faculty members. 8. Continuous in-service training shall be provided to the members of faculty through various platforms. 9. To promote more innovative and best practices 10. Mentor-Mentee system must be followed up and strengthened. 11. To circulate Acedemic Calendar prior to the commencement of each semester

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		through website and notice boards.
		12. Departments must conduct quality enhancing programmes for faculty
		13. Development of dynamic and challenging curriculum as bridge between academia and industry through MoU's and training.
		14. To promote e-learning and to use innovative methods of teaching in the classrooms.
		15. All the departments and cells shall prepare the monthly reports based on various activities organized by them and the report to IQAC for information.
5	Other matters with the permission of the chair	Since there is no other matter to discuss, the meeting came to end
6	Vote of Thanks	IQAC chairman proposed vote of thanks

IQAC Co-ordinator

Principal

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Pothavarappadu (V), Agiripalli (M).

Dr.C.NAGA BAHSKAR
Chairperson, IQAC

PROCEEDING'S OF THE 15th INTERNAL QUALITY ASSURANCE CELL (IQAC)

Date: 01-06-2018, Time: 11 A.M. Venue: Principal Chamber, Main Block

The following members attended the meeting

S.No	Name	Designation	Position
1	Dr.C.NAGA BHASKAR	Principal	Chairperson, IQAC
2	Dr.M.V.N SARMA	Director	Member
3	Dr.D.KAILASA RAO	Dean	Member
4	Dr.N.SAMBASIVA RAO	Head of Department – E.E.E	Member
5	Dr.G.DEVENDRA RAJA	Head of Department – B.S&H	Member
6	Mr.P.NARENDRA BABU	Head of Department – CIVIL	Member
7	Dr.K.PRASADA RAO	Head of Department – M.E	Member
8	Dr.K.KRISHNA MURTHY	Head of Department – E.C.E	Member
9	Dr.K.V.SAMBASIVA RAO	Head of Department – C.S.E	Member
10	Prof.K.SWATHI	Head of Department – I.T	Member
11	Mr.B.MOULESWARA RAO	Head of Department – M.C.A	Member
12	Mr.D.RAMA KRISHNA	Managing Director, Efftronics Ltd.	Nominee of Industrialist
13	Mr.R.VIJAY KRISHNA	Associate Professor, NRIIT	Co-ordinator, IQAC

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SNo	Subject	Resolution
1	Welcome	Chairman of IQAC welcome the gathering
2	Approval of the previous meeting minutes	The previous meeting minutes and the action taken report for the previous meeting were discussed among the members and the minutes was approved by the members
3	Action plan of the year	1. To follow online mode of attendance monitoring system from A.Y 2018-2019 2. To improve the student performance in academic and placement activities. 3. To improve the Quality of research by faculty. 4. To encouarge students to take up internship and active participation in cocurricular activities. 5. To distribute, compile and collect all the department data through Deprtment Co-ordinators (sub-committee members) 6. Syllabus coverage monitoring 7. Resolved that the concurrence of the IQAC is mandatory with regards to the duly filled in API forms submitted by the faculty members. 8. Continuous in-service training shall be provided to the members of faculty through various platforms. 9. To promote more innovative and best practices 10. Mentor-Mentee system must be followed up and strengthened. 11. To circulate Acedemic Calendar prior to the commencement of each semester

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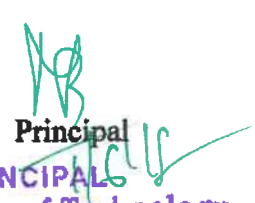PIN: 521 212, Ph: 08656-324999
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		through website and notice boards.
		12. Departments must conduct quality enhancing programmes for faculty
		13. Development of dynamic and challenging curriculum as bridge between academia and industry through MoU's and training.
		14. To promote e-learning and to use innovative methods of teaching in the classrooms.
		15. All the departments and cells shall prepare the monthly reports based on various activities organized by them and the report to IQAC for information.
5	Other matters with the permission of the chair	Since there is no other matter to discuss, the meeting came to end
6	Vote of Thanks	IQAC chairman proposed vote of thanks

IQAC Co-ordinator

Principal

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NRI Institute of Technology
Pothavarappadu (V), Agiripalli (M).