



NRI INSTITUTE OF TECHNOLOGY

(Autonomous)

(Accredited by NAAC with A-Grade:: I.S.O 9001-2015 Certified)

(Approved by AICTE, New Delhi)

**POTHAVARAPPADU (V), (via) Nunna, Agiripalli (M), Krishna District, A.P.,
Website: nrigroupofcolleges.com E-mail: nrihitech@rediffmail.com**

21st IQAC Meeting

Date of Meeting: 05th AUGUST 2019

Agenda of Meeting

1. REVIEW OF QUALITY POLICY AND QUALITY OBJECTIVES

2. REVIEW & IMPLEMENTATION OF QUALITY PARAMETERS

1. Implementing ISO 9001:2015 formats.
2. Conducting two Internal Academic Audits and one External Academic Audit every year.
3. Every Department should conduct at least one National Seminar per year.
4. In every laboratory / workshop at least one or two experiments should be provided over and above the curriculum.
5. The resource personnel for the student guest lectures preferably from industry only.
6. A copy of service rules is to be circulated to all faculty & staff members
7. Eligible Faculty should apply for projects and schemes, provided by AICTE and DST.
8. Students are to be motivated to appear for examinations of National importance like GATE, NPTEL, SWAYAM, etc. by providing necessary guidance and coaching if necessary.
9. Students are to be encouraged to improve the utilization of Library, Sports facilities and Computer labs.
10. Students' examination results and remedial measures

3. STAFF TRAINING NEEDS

4. RESOURCE REQUIREMENTS

5. STUDENTS FEED BACK AND SATISFACTION LEVELS

All HODs to take necessary corrective actions for the subjects where feedback rating is low and action taken report must be submitted to IQAC Coordinator.

6. STUDENTS EXAMINATION RESULTS AND STATUS OF TRAINING & PLACEMENTS

All HODs presented the analysis of examination results for last academic year (I & II Semesters) and also subject wise.

Training & Placement officer presented the Training & Placement details of the present and past academic years..

7. VALIDATION OF QMS PROCESSES

All HODs shall present the data of various activities held in the previous Academic year.

8. RECOMMENDATIONS FOR IMPROVEMENT

9. ANY OTHER RELEVANT POINTS

(Mr. R.VIJAY KRISHNA)
MANAGEMENT REPRESENTATIVE

NRI INSTITUTE OF TECHNOLOGY
Pothavarappadu(V), (Via Nunna)
Agiripalli (M), Krishna (Dt)
AP, India-521212

(Dr.C.NAGA BHASKAR)
PRINCIPAL

NRI Institute of Technolog,
Pothavarappadu (V), Agiripalli (M)



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Twenty First I.Q.A.C Meeting

Ref: NRIIT/I.Q.A.C/2019-20/003

Date: 05.08.2019

The following members attended the meeting

S.No	Name	Designation - NRIIT	Position - I.Q.A.C	Signature
1	Dr.C.NAGA BHASKAR	Principal	Chairperson	
2	Dr.M.V.N SARMA	Director (Academics)	Member	
3	Mr.R.VIJAY KRISHNA	Associate Professor, M.E	Co-ordinator	
4	Dr. N.V.SURENDRA BABU	Director (Training & Placement)	Member	
5	Dr.K.V.SAMBASIVA RAO	Dean - C.S.E	Member	
6	Dr.K.KRISHNA MURTHY	Head of Department - E.C.E	Member	
7	Dr.N.SAMBASIVA RAO	Head of Department - E.E.E	Member	
8	Dr.M.CHAITANYA KRISHNA REDDY	Head of Department - C.S.E	Member	
9	Mr.B.B.K PRASAD	Head of Department - I.T	Member	
10	Mr.K.VIJAYA KISHORE	Head of Department - CIVIL	Member	
11	Dr.K.PRASADA RAO	Head of Department - M.E	Member	
12	Dr.G.DEVENDRA RAJA	Head of Department - B.S&H	Member	
13	Dr.B.HIMA LAKSHMI	Head of Department - M.B.A	Member	
14	Mr. K. CHANDRA MOULI	Head of Department (i/c)- M.C.A	Member	
15	Mr. S.HARSHA	Training & Placement Officer	Member	

The 21st Internal Quality Assurance Cell (I.Q.A.C) meeting for the academic year 2019-20 was held on 05.08.2019 at 02.30p.m in the Principal Chamber (Main Block) with the following agenda.

1. To review Quality Policy and Quality objectives
2. Review & Implementation of Quality parameters
3. Non Teaching Staff training need
4. Resource requirements
5. Students' feedback and satisfaction levels
6. Students' examination results and status of Training & Placements
7. Validation of QMS processes
8. Recommendations for improvements
9. Any other relevant points.

(Mr. R. Vijay Krishna)
I.Q.A.C - Co-ordinator

NRI INSTITUTE OF TECHNOLOGY
Pothavarappadu(V), (Via Nunna)
Agiripalli (M), Krishna (Dist)
AP, India-521212

(Dr. C. Naga Bhaskar)
I.Q.A.C - Chairperson
PRINCIPAL

NRI Institute of Technology
Pothavarappadu (V), Agiripalli (M)



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Minutes of the Twenty First I.Q.A.C meeting

Ref: NRIIT/I.Q.A.C/2019-20/003

Date: 05.08.2019

I.Q.A.C Coordinator welcomed all the members and the following points were discussed.

M1. The last I.Q.A.C meeting minutes & action taken were reviewed.

M2. REVIEW OF QUALITY POLICY AND QUALITY OBJECTIVES:

Dr.R.Venkata Rao, Chairman & Correspondent insisted the HODs to discuss the Quality Policy, Objectives, Vision & Mission of the Institution more frequently with their Faculty and Staff, in particular to the newly joined.

Dr. C.Naga Bhaskar, Principal read out the Quality Policy of NRIIT and discussed the importance for day-to-day activities of the Institution.

Finally Quality Policy & other Quality objectives were accepted without any amendment.

M3. REVIEW & IMPLEMENTATION OF QUALITY PARAMETERS:

The Chairman of the college congratulated Principal, all HODs, faculty and staff for their success & contribution in getting NAAC – A accreditation.

Principal discussed the following points and decisions were finalized.

1. Implementing ISO 9001:2015 formats.
2. Conducting two Internal Academic Audits and one External Academic Audit every year.
3. Every Department should conduct at least one National Seminar per year.
4. In every laboratory / workshop at least one or two experiments should be provided over and above the curriculum.
5. The resource personnel for the student guest lectures preferably from industry only.
6. A copy of service rules is to be circulated to all faculty & staff members
7. Eligible Faculty should apply for projects and schemes, provided by AICTE and DST.

8. Students are to be motivated to appear for examinations of National importance like GATE, NPTEL, SWAYAM, etc. by providing necessary guidance and coaching if necessary.
9. Students are to be encouraged to improve the utilization of Library, Sports facilities and Computer labs.
10. Students' examination results and remedial measures

M4. STAFF TRAINING NEEDS:

Principal enquired with the A.O. Sri N. Madhava Rao, regarding the training that was provided for necessary staff, as per the recommendations of HODs and section Incharges.

M5. RESOURCE REQUIREMENTS:

All HODs & Section In charges are informed to submit detailed requirements regarding Human Resources, Lab equipment and Infrastructure. Principal discussed in detail regarding the H.R requirements. Further they informed to include all requirements pertaining to lab equipment and infrastructure in the forthcoming budget.

M6. STUDENTS FEED BACK AND SATISFACTION LEVELS:

All HODs to submit consolidated reports regarding student feedback on Faculty and other parameters. Principal informed to HODs to take necessary corrective actions for the subjects where feedback rating is low and action taken report must be submitted to IQAC Coordinator.

M7. STUDENTS EXAMINATION RESULTS AND STATUS OF TRAINING & PLACEMENTS:

All HODs presented the analysis of examination results for last academic year (I & II Semesters) and also subject wise. Principal discussed the result analysis with HODs and informed the HODs to take appropriate actions to improve the results year by year.

Training & Placement officer presented the Training & Placement details of the present and past academic years. Principal informed T&P officer to take necessary actions to improve further placements by identifying some core industries for each Department and requested HODs to cooperate in this regard.

M8. VALIDATION OF QMS PROCESSES:

All HODs presented data and information of various activities held in the previous Academic year. Principal, MR and HODs discussed the validation of QMS process.

Some of the common observations presented by M.R.

- In some subjects, pass % is less than 70% in semester end examinations.
- The deviation between number of industrial visits planned and actually conducted is considerably high.
- The number of students attending for internships/additional training programmes is very less.
- Calibration of the equipment is to be completed for necessary machines and instruments.

The following decisions were taken:

- The subjects in which pass % is less than 70% in semester end examinations are to be identified and special attention to be paid.
- HODs and In charges of Department Advisory Committee are required to take necessary steps to conduct all industrial visits as per the Department academic calendars.
- HOD, T&P officer and Industry Institute Interaction Committee together should have to identify related industries, obtain permission and motivate students to attend for internships/ additional training.
- HODs and Lab Incharges are required to identify the equipment that need calibration and same should be completed.
- Number of student's participation in games and sports is to be improved by encouraging and motivating them.
- All amenities are to be maintained in good useful condition. As and when problems arise they should be rectified at the earliest.

Meeting ended with concluding remarks by the Principal.


(Mr. R. Vijay Krishna)
I.Q.A.C - Co-ordinator

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